

MINUTES
JOINT FINANCE-APPROPRIATIONS COMMITTEE

DATE: Wednesday, January 14, 2015

TIME: 8:00 A.M.

PLACE: Room C310

MEMBERS: Chairman Bell, Vice Chairman Gibbs, Representative(s) Miller, Youngblood, Burtenshaw, Horman, Malek, Monks, King, Gannon

Chairman Cameron, Vice Chairman Keough, Senators Mortimer, Bair, Johnson, Guthrie, Schmidt, Lacey

ABSENT OR EXCUSED: Representative(s) Miller, Senators Nuxoll, Thayn

CONVENED: Chairman Bell called the meeting to order at 9:15 a.m.

STAFF PRESENT: Holland-Smith, Burns, Houston, Headlee, Bybee, Lockett, Tatro, Hoskins, Winslow, and Majors

PRESENTER: **Cathy Holland-Smith, Manager, Division of Budget & Policy Analysis**
Idaho Sections of Statute Relating to the Joint Finance-Appropriations Committee

Reviewed Powers and Duties, explaining the responsibility to review the budget. These are the duties and powers of the JFAC committee. She also reviewed Audits (section 2), Departments, Agencies, Institutions, Format and Preparation of Annual Budget, Inquisitorial Authority, and Fees and Mileage.

PRESENTER: **Cathy Holland-Smith, Manager, Division of Budget & Policy Analysis**
Budget Hearing Process

Reviewed the guidelines sent to the agencies, and reviewed the five major questions to ask during budget hearings. [Budget Hearing Process](#)

PRESENTER: **Ray Houston, Principal Budget and Policy Analyst, Division of Budget & Policy Analysis**
State Government Structure

Provided overview of the Legislative Budget Book (LBB) Front End reports. He reviewed the State Government Organizational Chart, General Fund Request Comparison by Agency, General Fund Recommendation Comparison by Agency, All Funds Request Comparison by Agency, and All Funds Recommendation Comparison by Agency. [State Government Structure](#)

PRESENTER: **Paul Headlee, Deputy Division Manager, Division of Budget & Policy Analysis**
Legislative Budget Book

Provided an overview of the Budget Model, and described the reports that are being used. He also explained the LBB Front End Report: Decision Unit Budget Model and Layout of Budget Book-Review Department and Division Summary, Agency Profiles, Comparative Report, and LBB Detail Report.

- PRESENTER: Robyn Lockett, Budget and Policy Analyst, Division of Budget & Policy Analysis**
Personnel Structure in the State Government
She reviewed the Front End reports: The FTP Summary and The CEC History. Defined the Workforce: SCO Rainbow Report, and outlined the requirements in state law regarding workforce. This presentation included The Division of Human Resources Recommendation, the Governor's recommendation, the Legislature's role in setting compensation and benefits, and Full-Time Equivalent (FTE) or Full-Time Position (FTP) Authorizations in Appropriation Bills. [Personnel Structure in State Government](#)
- PRESENTER: Jared Hoskins, Budget and Policy Analyst, Division of Budget & Policy Analysis**
Deficiency Warrants, Supplementals, and Rescissions
Presented on the comparison of Deficiency and Supplemental Reports, Order of Consideration, and a 2/3 Majority of JFAC to Reopen Budget. [Deficiency Warrants, Supplementals, and Rescissions](#)
- PRESENTER: Jared Tatro, Principal Budget and Policy Analyst, Division of Budget & Policy Analysis**
Services to Other Agencies and Allocating Costs
He listed agencies that provide services to other agencies. He spoke on the Principles Behind Recovery and Allocation and Illustrated how costs are allocated and updated each year. [Sharing Costs for Government Services](#)
- PRESENTER: Keith Bybee, Principal Budget and Policy Analyst, Division of Budget & Policy Analysis**
General Fund Daily Update
Spoke on the General Fund Revenue Estimates, the General Fund Daily Update, and Sales Tax Structure. [General Fund Update](#), [Sales Tax History](#), [Sixth Cent](#)
- ADJOURN:** There being no further business to come before the Committee, **Chairman Bell** adjourned the meeting at 11:31 a.m.

Representative Bell
Chair

Christi Cox
Secretary