

MINUTES  
**JOINT FINANCE-APPROPRIATIONS COMMITTEE**

**DATE:** Friday, January 12, 2018

**TIME:** 8:00 A.M.

**PLACE:** Room C310

**MEMBERS PRESENT:** Senators Co-chairman Keough, Bair, Mortimer, Martin, Souza, Lee, Agenbroad, Crabtree, Ward-Engelking, Nye

Representatives Co-chairman Bell, Youngblood, Miller, Burtenshaw, Horman, Malek, Anderson, Dixon, King, Wintrow

**ABSENT/ EXCUSED:** None

**LSO STAFF PRESENT:** Paul Headlee, Division Manager, Keith Bybee, Deputy Division Manager, Jared Tatro, Principal Budget & Policy Analyst, Robyn Lockett, Principal Budget & Policy Analyst, Shane Winslow, Data Systems Coordinator.

**CONVENED:** **Chairman Bell** called the meeting to order at 8:00 a.m.

**AGENCY PRESENTATION:** **Legislative Services Office (LSO)**

**PRESENTER:** **Mr. Keith Bybee, LSO**, presented the General Fund Daily Update which shows the Governor's recommendations and the Legislative action. The FY 2018 original appropriation and the FY 2019 Governor's recommendation shows a 6.6% increase in the budget.

**AGENCY PRESENTATION:** **Department of Finance**

**PRESENTER:** **Mr. Gavin Gee, Director Department of Finance.** Mr. Gee explained that this is a dedicated fund and fee supported by statute. Funds in excess of 125% get deposited into the General Fund. The Governor's recommendation is for 1.00 FTP and \$150,600 in personnel costs, \$4,000 in operating expenditures for travel and training, and \$2,000 in onetime capital outlay for office furniture and computer from the State Regulatory Fund for a deputy director position. This position will be at pay grade R at \$55.00/hour or \$114,400 annually.

**PPRESENTER:** **Office of Drug Policy**

**PRESENTER:** **Nicole Fitzgerald, Administrator Office of Drug Policy and Jared Tatro, LSO** The Office of Drug Policy requests \$90,100 onetime from the General Fund for personnel costs to retain a grants and contract officer. This position is currently funded from the federal grant funds, but those money are set to conclude on June 30, 2018 and the office is therefore requesting a fund shift from federal funds to General Fund and an FTP is not needed. The office indicated they will apply for and anticipate being awarded another federal grant, however, that award will not be posted until about February and an award notice will not be known until about August of 2018. Federal funds would be available to the personnel costs of this position. If approved, the current contract officer would continue to manage various federal grants, including those that are awarded to the Department of Health and Welfare, but then sub-contracted or sub-granted by the department to the Office of Drug Policy. The second request from the

Office of Drug Policy is a request of \$3,300 from the General Fund for costs related to the Department of Administration's IT recommendations, which includes \$1,500 onetime for phone replacement, \$1,100 for the ongoing costs related to the Microsoft 365 subscription, \$200 ongoing for network IT support, and \$500 ongoing for cybersecurity fees for a net ongoing request of \$1,800.

**AGENCY  
PRESENTATION:**

**Division of Veterans Services**

**PRESENTER:**

**David Brasuell, Administrator Division of Veterans Services and Jared Tatro, LSO.** The Division of Veterans Services has the following requests: 1) \$221,100 of ongoing personnel costs to provide market-related salary increases at the Lewiston Veterans Home 2) \$120,800 from dedicated and federal funds to purchase new capital outlay items 3) \$150,000 to award several onetime grants from the Veterans Recognition Income Fund as allowed for in Chapter 7, Title 65, Idaho Code, and 4) \$20,000 in ongoing federal fund operating expenditures to meet the needs of new nursing home regulations as required by the federal Centers for Medicare and Medicaid Services (CMMS). The Governor recommended all four requests.

**AGENCY  
PRESENTATION:**

**Division of Human Resources**

**PRESENTER:**

**Susan Buxton, Administrator Division of Human Resources and Robyn Lockett, LSO.** The Division of Human Resources (DHR) has the following requests: 1) 1.00 FTP, \$77,300 in personnel costs, and \$2,000 in capital outlay from the Division of Human Resources Fund for a senior human resources specialist position, of which \$53,900 is for salary and \$23,400 is for benefits, 2) \$4,500 ongoing from Division of Human Resources Fund for the estimated increase in operating expenditures for IT and telecommunication support services provided by the Department of Administration. Specifically, the request includes \$3,000 for a Microsoft 365 subscription upgrade, \$1,100 for Internet, security, and state network fees and \$400 for a 3% inflationary increase related to general IT network support services, 3) \$62,500 from the Division of Human Resources Fund for local annual salary surveys. Salary surveys are required by Section 67-5309C, Idaho Code. The Governor recommended on all three requests.

**ADJOURN:**

There being no further business to come before the Committee, **Chairman Bell** adjourned the Committee at 10:33 a.m.

---

Representative Bell  
Chair

---

Donna Warnock  
Secretary