

JFAC Presentation

LBB Pages 5-113
through 5-118

February 6, 2023

Russ Barron, Division
Administrator



Agency Overview

Statutory Authority:

Division of Occupational and Professional Licenses governing statute authority is found in Title 67, Chapter 26, Idaho Code

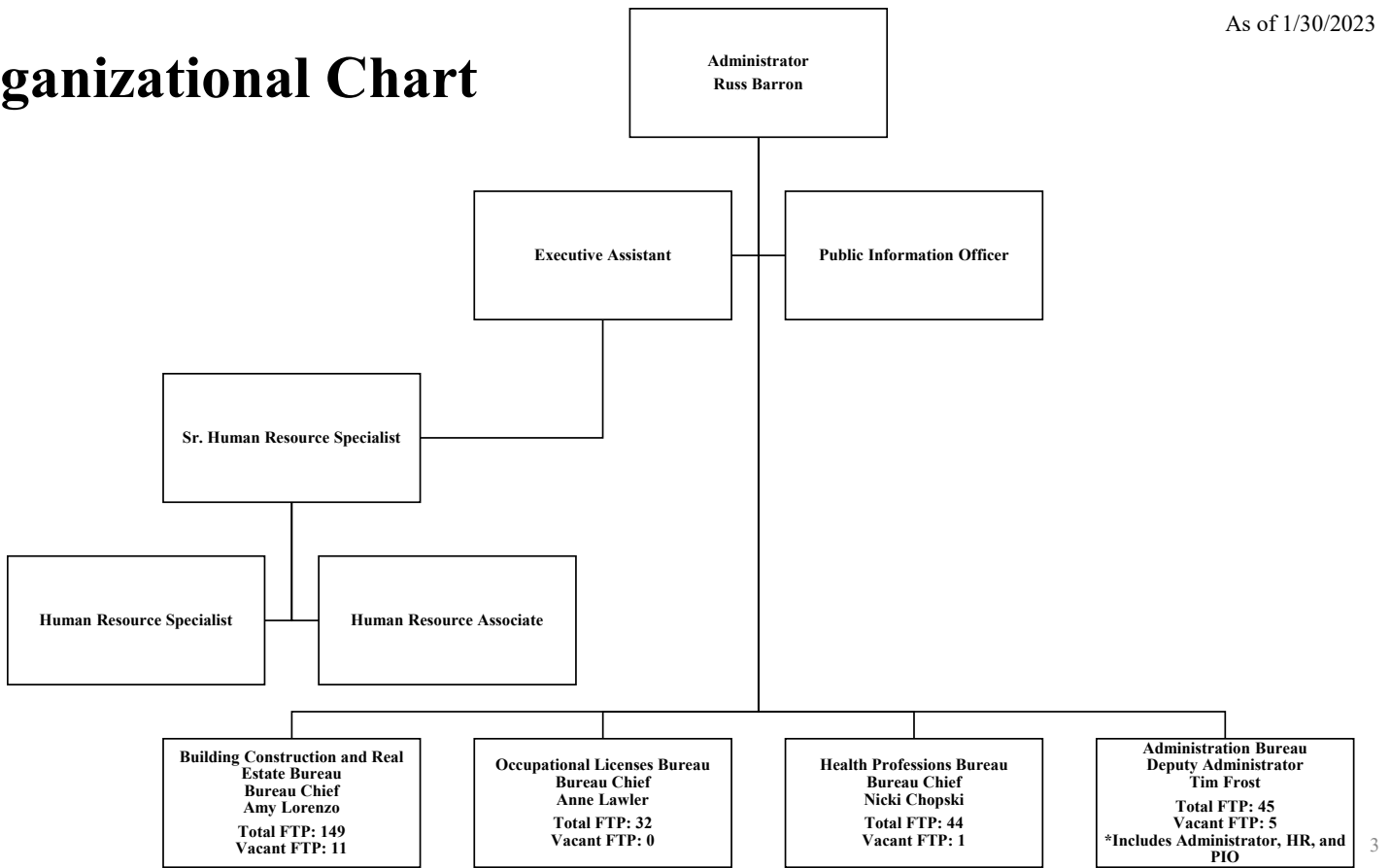
Mission: Provide Consumer Protection and Public Safety

Vision: Right Touch Regulation

Organizational Structure:

- 270.2 Full-Time Positions
- 7% vacancy rate
- 265 Board Member Positions

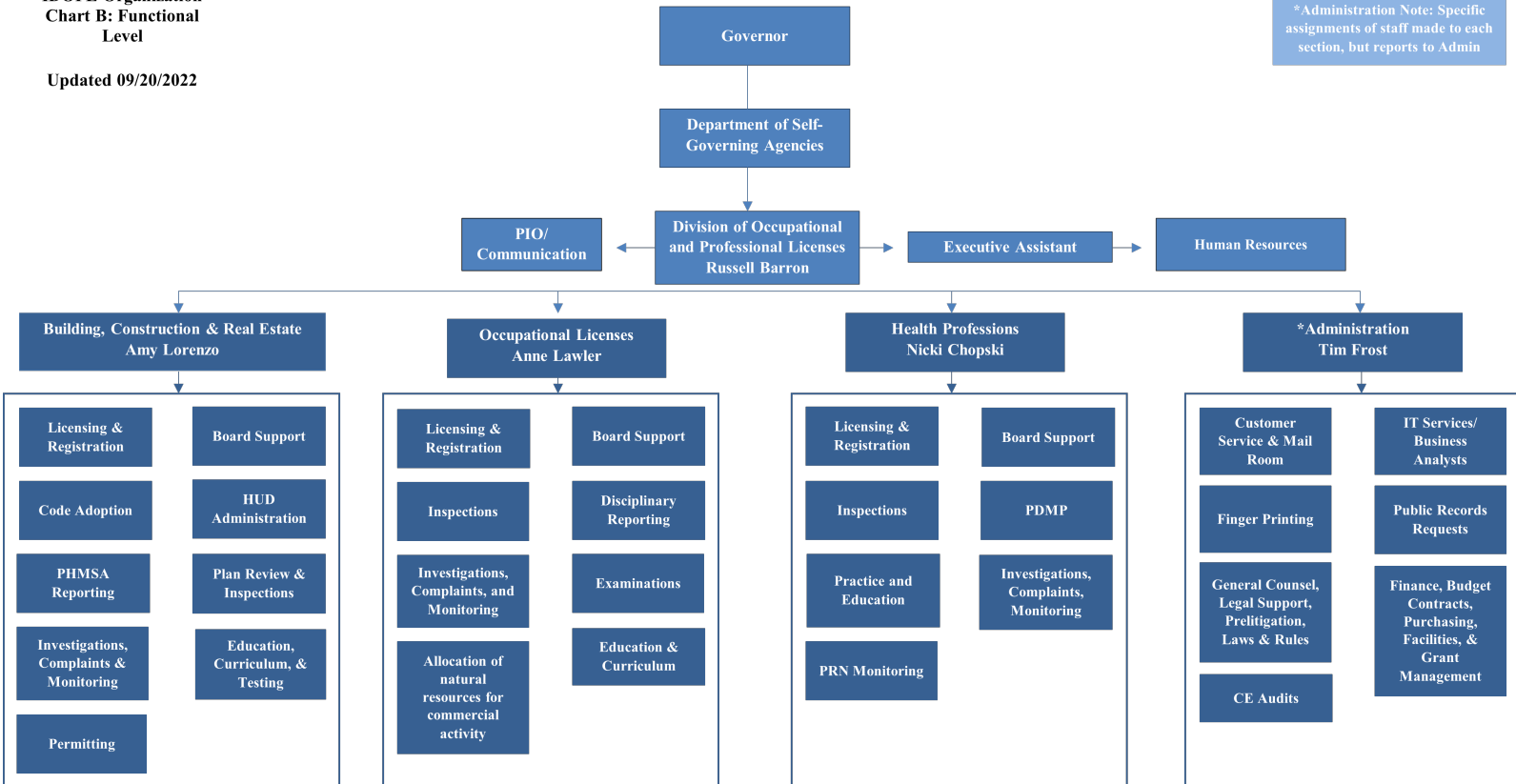
Organizational Chart



**IDOPL Organization
Chart B: Functional
Level**

Updated 09/20/2022

* Administration Note: Specific assignments of staff made to each section, but reports to Admin



Agency Overview

Highlights and Successes Continued:

- Relocation to the Chinden Campus completed
- Reducing Red Tape
- No new fees, no fee increases, and no staffing increases since Executive Order issued in 2020
- Consolidated 2 Regulatory Boards into 1
- New Board added



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Audit Findings: SFY 2019-2021

Finding #1- The cash balance for Real Estate Commission, Division of Building Safety, and Board of Medicine exceeds reserves necessary for normal operating cash needs.

Corrective Action Plan #1- DOPL will evaluate cash balances and maintain balances that are adequate to cover agency obligations but are not excessive in nature.

Finding #2- Supporting documentation was unavailable or inadequate for receipt and expenditure testing for the newly assigned entities.

Corrective Action Plan #2- After the consolidation, DOPL started using the Statewide Accounting System (SAS) for accounts payable, receivable and adjustments and attaching supporting documentation as required.

Finding #3- Fees charged at the Board of Professional Engineers and Professional Land Surveyors were not adequately supported to show they were in accordance with State statute.

Corrective Action Plan #3- DOPL is currently attaching a detailed licensing report to the monthly revenue adjustment, tying revenue back to what is posted in the Statewide Accounting and Reporting System (STARS).

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SFY 2023 Updates

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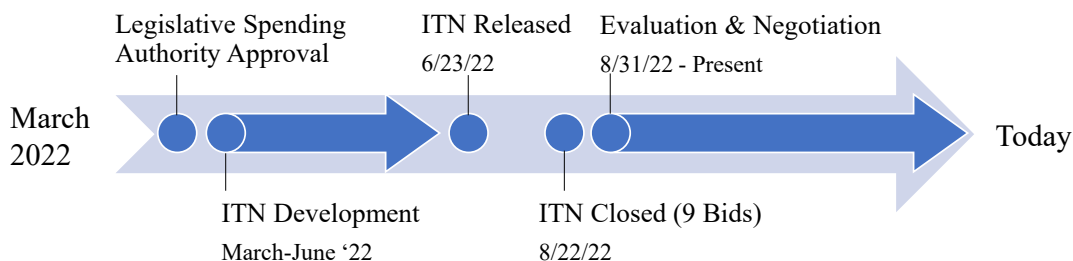
Damage Prevention Grant: \$88,500

Licensing Information System \$6,054,000



License Information System

- From the 2022 Legislative Session, DOPL received spending authority in the amount of \$6,054,000 from dedicated funds to procure a License Information System (LIS).
- The appropriation was for the implementation of the LIS and estimated to cover 2.5 state fiscal years running from 2023 to 2025. The definitive timeline will result from the award.
- DOPL’s appropriation for the project does not include ongoing maintenance and support costs; DOPL plans to return to JFAC in 2024 to request ongoing spending authority.
- The state procurement process resulted in an Invitation to Negotiate (ITN) and is meeting key milestones:



SFY 2024 Recommendations

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Replacement Items

One-time spending authority for replacing 27 vehicles, 71 computers, 60 docking stations, 20 monitors, 2 network routers, 4 wireless access points, 4 room controllers, 4 LCD Monitors at a total cost of \$998,700 from dedicated funds

SFY 2024 Recommendations

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Budget Law Exemptions - Transfer Exemption & Reappropriation

Flexibility in completing the transition of 11 agencies into 1 and the ability to carry over funds for the new licensing system

Recommendation

Budget Law Exemption from program transfer and object transfer for an additional year and reappropriation authority to carry over unencumbered and unspent funds for the new licensing system

Questions?

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