



People Making  
A Difference!

Idaho  
State Government

Legislative  
Services  
Office

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Non-Classified  
Opening

# Legislative Legal Counsel

Non-Classified Classification

## Legislative Services Office

Open for Recruitment: December 21, 2021 – January 21, 2022

Announcement #

Salary Range: DOE \$95,000 - \$110,000 -Plus Competitive Benefits!

Location: Boise

**SPECIAL NOTIFICATION:** This position is exempt from classified state service and the rules of the Division of Human Resources and the Idaho Personnel Commission. This is a full-time, year-round nonpartisan position with the Idaho Legislature onsite in the Statehouse, with some flexibility for remote work when the Legislature is not in session.

**Responsibilities:**

- Provide statutory and constitutional interpretation and analysis;
- Provide legal advice, review of contracts, respond to public records requests;
- Provide formal and informal legal opinions, participate in meetings, hearings and other activities as needed;
- Provide legal representation in state and federal court.

Clients will include the Legislature, majority and minority leadership of the Senate and House, individual legislators in their capacity as legislators (but only in instances in which representation will not affect counsel's allegiance to the legislature), and legislative staff offices. This position will not offer legal services to individual citizens.

**Minimum Qualifications:** (1) Admission in the Idaho State Bar. (2) Experience in conducting legal research and performing constitutional analysis. (3) Experience in administrative proceedings and state and federal courts (4) Experience speaking before groups and delivering organized presentations. (5) General knowledge of federal, state and local government structures and political processes.

**Desired Skills:** The ability to communicate well with a wide range of elected officials and state legislators regardless of political affiliation. The ability to work both independently and as a member of a team, under pressure of deadlines and with multiple assignments. Knowledge of computer based legal research methods such as WESTLAW, Fastcase, or Casemaker.

**To Apply:** Mail or email cover letter, resume and 3 professional references by

**January 21, 2022 to:**

Terri Kondeff  
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P.O. Box 83720  
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Email: [jobapp@lso.idaho.gov](mailto:jobapp@lso.idaho.gov)

For additional information see Legislative website at: [www.legislature.idaho.gov](http://www.legislature.idaho.gov)

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.