Staff Auditor

Non-Classified Classification

Legislative Services Office – Audit Division

Open for Recruitment: March 6 – March 20, 2020 Announcement #
Starting Salary: $45,000 to $49,000, dependent on applicable
experience and CPA license status

Plus Competitive Benefits!

Location(s): Boise

SPECIAL NOTIFICATION: This position is exempt from classified state service and
the rules of the Division of Human Resources and the Idaho Personnel Commission.

Responsibilities: Under the direction of a senior auditor, either independently or
as part of a team:
- Conduct financial/compliance audits by reviewing systems of internal control,
  analyzing financial information, appraising the economical and efficient use of
  resources
- Conduct financial/compliance audits of federal grants received by state entities
- Assist with special studies and reviews of any department, office, board, commission,
  agency, authority or institution of the State of Idaho

Minimum Qualifications:
A bachelor’s degree in accounting from an accredited university or college is required.
The candidate should also have a thorough knowledge and understanding of
accounting and auditing theory. A CPA license, government accounting/auditing
experience, or IT audit experience is a plus.

Additional Abilities:
The successful candidate should also possess good verbal and written
communications skills; capability to gather, organize and analyze management,
financial and related data to arrive at sound conclusions; and the ability to establish a
rapport with coworkers and the personnel of audited agency.

To Apply: Mail or email cover letter, resume and 3 professional references by:
  Legislative Services Office – Audit Division
  P.O. Box 83720
  Boise, ID 83720-0054
  Email: auditjobapp@lso.idaho.gov
  For additional information see Legislative Audits’ website at:
  www.legislature.idaho.gov/audit

Hiring is done without regard to race, color, religion, national origin, sex, age or
disability. In addition, preference may be given to veterans who qualify under state and
federal laws and regulations. If you need special accommodations to satisfy testing
requirements, please contact the Division of Human Resources.