



**PEER REVIEW REPORT**  
August 31, 2018

Ms. April Renfro, CPA  
Audit Division Manager  
State of Idaho, Legislative Services Office  
P.O. Box 83720  
Boise, Idaho 83720-0054

Dear Ms. Renfro:

We have reviewed the system of quality control of the State of Idaho's Legislative Services Office, (the office) in effect for the period July 1, 2017 through June 30, 2018. A system of quality control encompasses the office's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The design of the system and compliance with it are the responsibility of the office. Our responsibility is to express an opinion on the design of the system and the office's compliance with the system based on our review.

We conducted our review in accordance with the policies and procedures for external peer reviews established by the National State Auditors Association (NSAA). In performing our review, we obtained an understanding of the office's system of quality control for engagements conducted in accordance with professional standards. In addition, we tested compliance with the office's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the office's policies and procedures on selected engagements. The engagements selected represented a reasonable cross-section of the office's engagements conducted in accordance with professional standards. We believe that the procedures we performed provide a reasonable basis for our opinion.

Our review was based on selective tests; therefore, it would not necessarily disclose all design matters in the system of quality control or all compliance matters with the system. Also, there are inherent limitations in the effectiveness of any system of quality control; therefore, noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control of the State of Idaho's Legislative Services Office in effect for the period July 1, 2017 through June 30, 2018 has been suitably designed and was complied with during the period to provide the audit organization with reasonable assurance of performing and reporting in conformity with *Government Auditing Standards* in all material respects. An audit organization can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. The State of Idaho's Legislative Services Office has received a peer review rating of *pass*.

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Thu Ann Phung, CPA  
Team Leader  
External Peer Review Team  
National State Auditors Association

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Denise Olive, CPA  
Concurring Reviewer  
External Peer Review Team  
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