

Secretary of State

Analyst: Smith

Historical Summary

OPERATING BUDGET	FY 2020 Total App	FY 2020 Actual	FY 2021 Approp	FY 2022 Request	FY 2022 Gov Rec
BY PROGRAM					
Administration	5,627,400	5,585,000	3,858,300	3,586,400	3,562,700
Commission on Uniform State Laws	53,700	46,100	53,000	53,000	53,000
Total:	5,681,100	5,631,100	3,911,300	3,639,400	3,615,700
BY FUND CATEGORY					
General	5,681,100	5,631,100	3,911,300	3,639,400	3,615,700
Percent Change:		(0.9%)	(30.5%)	(7.0%)	(7.6%)
BY OBJECT OF EXPENDITURE					
Personnel Costs	2,349,200	2,094,200	2,377,500	2,446,300	2,422,600
Operating Expenditures	1,331,900	1,529,500	1,533,800	1,193,100	1,193,100
Capital Outlay	0	7,400	0	0	0
Trustee/Benefit	2,000,000	2,000,000	0	0	0
Total:	5,681,100	5,631,100	3,911,300	3,639,400	3,615,700
Full-Time Positions (FTP)	30.00	30.00	30.00	30.00	30.00

Department Description

The Secretary of State is one of seven constitutional officers in Idaho. The officeholder's constitutional and statutory responsibilities include membership on the State Board of Land Commissioners and the Board of Examiners. There are two budgeted programs and one continuously appropriated program in the Office of the Secretary of State:

ADMINISTRATION

The Administration Program performs all the constitutional and statutory functions of the Office of the Secretary of State, including registering the official acts of the Legislature and the Governor; administering and certifying elections; maintaining a registry of tort claims, extraditions, deeds, official oaths, and gubernatorial appointments; administering the Sunshine Law; and maintaining and operating the Centralized Uniform Commercial Code as it relates to state, commercial, and farm product filings. [Statutory Authority: Section 67-901, Idaho Code]

COMMISSION ON UNIFORM STATE LAWS

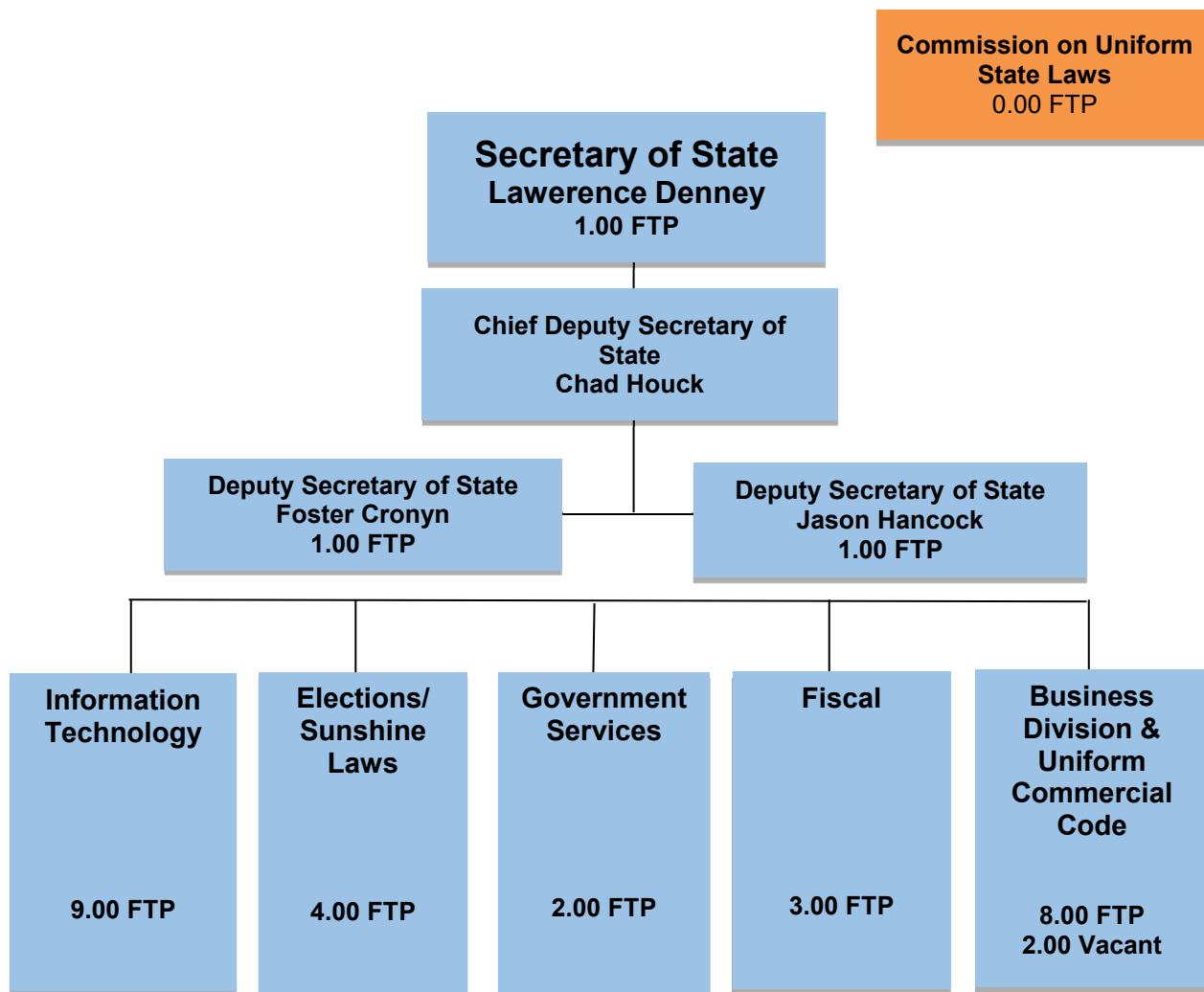
The Commission on Uniform State Laws is composed of four members who are appointed by the Governor. The commission studies proposed uniform laws and drafts legislation for consideration by the Idaho Legislature where uniformity among state laws is desirable. [Statutory Authority: Section 67-1701, Idaho Code]

IDAHO CODE COMMISSION

The budget for the Idaho Code Commission is continuously appropriated. The three-member commission, of which the Secretary of State is the ex-officio secretary, is responsible for compiling the Idaho Code annually. [Statutory Authority: Section 73-201, Idaho Code]

Secretary of State Organizational Chart

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Total Authorized FTP: 30.00
Vacant FTP: 2.00
(as of 1/11/2021)

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FY 2020 Actual Expenditures by Division

		FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2020 Original Appropriation							
0001-00	Gen	30.00	2,349,500	1,331,900	0	2,000,000	0	5,681,400
Totals:		30.00	2,349,500	1,331,900	0	2,000,000	0	5,681,400
0.44	Rescissions							
0001-00	Gen	0.00	(300)	0	0	0	0	(300)
Totals:		0.00	(300)	0	0	0	0	(300)
1.00	FY 2020 Total Appropriation							
0001-00	Gen	30.00	2,349,200	1,331,900	0	2,000,000	0	5,681,100
Totals:		30.00	2,349,200	1,331,900	0	2,000,000	0	5,681,100
1.21	Net Object Transfer							
0001-00	Gen	0.00	(250,000)	242,600	7,400	0	0	0
Totals:		0.00	(250,000)	242,600	7,400	0	0	0
1.61	Reverted Appropriation							
0001-00	Gen	0.00	(5,000)	(45,000)	0	0	0	(50,000)
Totals:		0.00	(5,000)	(45,000)	0	0	0	(50,000)
2.00	FY 2020 Actual Expenditures							
0001-00	Gen	30.00	2,094,200	1,529,500	7,400	2,000,000	0	5,631,100
	General		2,094,200	1,529,500	7,400	2,000,000	0	5,631,100
Totals:		30.00	2,094,200	1,529,500	7,400	2,000,000	0	5,631,100
Difference: Actual Expenditures minus Total Appropriation								
0001-00	Gen		(255,000)	197,600	7,400	0	0	(50,000)
	General		(10.9%)	14.8%	N/A	0.0%	N/A	(0.9%)
Difference From Total Approp			(255,000)	197,600	7,400	0	0	(50,000)
Percent Diff From Total Approp			(10.9%)	14.8%	N/A	0.0%	N/A	(0.9%)

Secretary of State

Comparative Summary

Analyst: Smith

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2021 Original Appropriation	30.00	3,911,300	3,911,300	30.00	3,911,300	3,911,300
Executive Holdback	0.00	(180,600)	(180,600)	0.00	(180,600)	(180,600)
FY 2021 Estimated Expenditures	30.00	3,730,700	3,730,700	30.00	3,730,700	3,730,700
Removal of Onetime Expenditures	0.00	(300,000)	(300,000)	0.00	(300,000)	(300,000)
Restore Rescissions	0.00	180,600	180,600	0.00	180,600	180,600
FY 2022 Base	30.00	3,611,300	3,611,300	30.00	3,611,300	3,611,300
Benefit Costs	0.00	49,700	49,700	0.00	7,100	7,100
Statewide Cost Allocation	0.00	(70,700)	(70,700)	0.00	(70,700)	(70,700)
Change in Employee Compensation	0.00	19,100	19,100	0.00	38,000	38,000
FY 2022 Program Maintenance	30.00	3,609,400	3,609,400	30.00	3,585,700	3,585,700
1. Publication of Idaho Blue Book	0.00	30,000	30,000	0.00	30,000	30,000
FY 2022 Total	30.00	3,639,400	3,639,400	30.00	3,615,700	3,615,700
Change from Original Appropriation	0.00	(271,900)	(271,900)	0.00	(295,600)	(295,600)
% Change from Original Appropriation		(7.0%)	(7.0%)		(7.6%)	(7.6%)

Secretary of State

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2021 Original Appropriation					
The Legislature funded two line items for FY 2021: These included \$300,000 for printing and mailing of voter pamphlets and \$12,800 for the Commission on Uniform State Laws conference.					
	30.00	3,911,300	0	0	3,911,300
Executive Holdback					
This adjustment reflects a 5% temporary reduction in General Fund spending authority (holdback) for FY 2021 issued through Executive Order No. 2020-14. This reduction is restored as a base adjustment in FY 2022, below.					
Agency Request	0.00	(180,600)	0	0	(180,600)
<i>Governor's Recommendation</i>	0.00	(180,600)	0	0	(180,600)
FY 2021 Estimated Expenditures					
Agency Request	30.00	3,730,700	0	0	3,730,700
<i>Governor's Recommendation</i>	30.00	3,730,700	0	0	3,730,700
Removal of Onetime Expenditures					
This action removes onetime amounts appropriated in FY 2021 for printing and mailing of voter pamphlets before calculating the FY 2022 Base.					
Agency Request	0.00	(300,000)	0	0	(300,000)
<i>Governor's Recommendation</i>	0.00	(300,000)	0	0	(300,000)
Restore Rescissions					
This adjustment restores the 5% General Fund holdback removed as a current year expenditure adjustment, above.					
Agency Request	0.00	180,600	0	0	180,600
<i>Governor's Recommendation</i>	0.00	180,600	0	0	180,600
FY 2022 Base					
Agency Request	30.00	3,611,300	0	0	3,611,300
<i>Governor's Recommendation</i>	30.00	3,611,300	0	0	3,611,300
Benefit Costs					
Employer-paid benefit changes include an 11% increase (or \$1,280 per eligible FTP) for health insurance, bringing the total appropriation to \$12,930 per FTP. Also included is a restoration of the unemployment insurance rate, a partial restoration of the unused sick leave rate, and adjustments to workers' compensation that vary by agency.					
Agency Request	0.00	49,700	0	0	49,700
<i>The Governor recommends no increase for health insurance due to fewer claims than expected and a one-year holiday for employers who contribute to the PERSI-managed sick leave plan.</i>					
<i>Governor's Recommendation</i>	0.00	7,100	0	0	7,100
Statewide Cost Allocation					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Risk management costs will decrease by \$70,400, State Controller fees will decrease by \$100, and State Treasurer fees will decrease by \$200, for a net reduction of \$70,700.					
Agency Request	0.00	(70,700)	0	0	(70,700)
<i>Governor's Recommendation</i>	0.00	(70,700)	0	0	(70,700)
Change in Employee Compensation					
For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.					
Agency Request	0.00	19,100	0	0	19,100
<i>The Governor recommends a 2% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions.</i>					
<i>Governor's Recommendation</i>	0.00	38,000	0	0	38,000

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2022 Program Maintenance					
Agency Request	30.00	3,609,400	0	0	3,609,400
<i>Governor's Recommendation</i>	<i>30.00</i>	<i>3,585,700</i>	<i>0</i>	<i>0</i>	<i>3,585,700</i>

1. Publication of Idaho Blue Book

Secretary of State

The Secretary of State requests \$30,000 onetime from the General Fund to publish and distribute the Idaho Blue Book. The Secretary of State is required to publish the Blue Book biennially pursuant to Section 67-915, Idaho Code. The Idaho Blue Book is a comprehensive reference of Idaho civic history used by schools, citizens, and legislators. Since FY 2014, the biennial appropriation for the Idaho Blue Book has been \$40,000, but based on the historical costs of publication and the availability of an online version of the book, the Secretary of State's Office may be able to minimize costs.

Agency Request	0.00	30,000	0	0	30,000
<i>Governor's Recommendation</i>	<i>0.00</i>	<i>30,000</i>	<i>0</i>	<i>0</i>	<i>30,000</i>

FY 2022 Total					
Agency Request	30.00	3,639,400	0	0	3,639,400
<i>Governor's Recommendation</i>	<i>30.00</i>	<i>3,615,700</i>	<i>0</i>	<i>0</i>	<i>3,615,700</i>

Agency Request

Change from Original App	0.00	(271,900)	0	0	(271,900)
% Change from Original App	0.0%	(7.0%)			(7.0%)

Governor's Recommendation

<i>Change from Original App</i>	<i>0.00</i>	<i>(295,600)</i>	<i>0</i>	<i>0</i>	<i>(295,600)</i>
<i>% Change from Original App</i>	<i>0.0%</i>	<i>(7.6%)</i>			<i>(7.6%)</i>