Agency Summary & Statutory Authority

The Secretary of State is one of seven constitutional officers in Idaho. The Secretary of State registers the official acts of the Legislature and the Governor, administers and certifies elections, maintains a registry of business filings, administers the Sunshine Law, and serves as a member of the State Board of Land Commissioners and the Board of Examiners (Section 67-901, Idaho Code). The office is authorized 30.00 FTP and organized into two budgeted programs, Administration and the Commission on Uniform State Laws, and one continuously appropriated program, the Idaho Code Commission.

Prog 2. Commission on Uniform State Laws
Statutory Authority: Section 67-1701, Idaho Code

- Four pro bono commissioners
- 875 hours logged in 2021
- Typically appropriated $53,000.
- On average for the last four fiscal years, 85% of its expenditures have been for employee development (i.e., travel/participation in ULC).

Uniform State Laws Enacted in 2021

- Uniform Cohabitants’ Economic Remedies Act
- Uniform College Athlete Name, Image, or Likeness Act
- Uniform Community Property Disposition at Death Act
- Uniform Personal Data Protection Act
- Uniform Restrictive Employment Agreement Act
- Uniform Unregulated Child Custody Transfer Act
- Amendments to the Uniform Common Interest Ownership Act

Prog 3. Idaho Code Commission
Statutory Authority: Section 73-201, Idaho Code

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY 2018</th>
<th>FY 2019</th>
<th>FY 2020</th>
<th>FY 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin Services</td>
<td>$386,844</td>
<td>$394,910</td>
<td>$396,684</td>
<td>$414,484</td>
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<tr>
<td>Other</td>
<td>$796</td>
<td>$792</td>
<td>$913</td>
<td>$1,178</td>
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<tr>
<td>Total Expended</td>
<td>$387,640</td>
<td>$395,702</td>
<td>$397,597</td>
<td>$415,662</td>
</tr>
</tbody>
</table>

Admin Services As Percentage Expended
99.79% 99.80% 99.77% 99.72%

Please see publications from the Legislative Services, Budget & Policy Analysis Division for additional details: https://legislature.idaho.gov/lso/bpa/pubs/
IDAHO SECRETARY OF STATE

Fiscal Year 2023 Budget Request
SUPPLEMENTAL REQUEST PER GOVERNOR’S RECOMMENDATION

$500,000 - Post-Election Audits

- Balance carry-over into future years
- Audit Bill – Currently RS headed to S-STAF (similar to HB349 from last year)
- 2 audit cycles/year (Primary, General)
  - even numbered years
  - $50K projected expense per audit – 5 teams, 4K per team per day, 2.5 days
  - more specific expense details available following the first full audit
BASE ADJUSTMENTS

REMOVE - Idaho Blue Book (EOY)
• Removes one-time appropriation of $30,000
• Total cost to produce and distribute the Blue Book in FY22 is $25,850

REMOVE - 1 FTP and associated Health Benefits
RIGHT INVESTMENTS, RIGHT SYSTEMS

Right time...

2017 - $2,182,800 one-time (corporations)
2018 – Corp System goes live at $3.5M in revenue
2019 - $1,200,000 one time (elections)
2021 – growth drives $6M+ revenues, up 72% since Corp go-live
January 2022 – Biggest Corp month ever - $630,000

Appropriations
FY15 – FY23

$33.2 M

PROJECTED REVENUES
FY15 - FY23

$40.1 M
(at roughly $2.5M net positive annually)
ONE-TIME REQUESTS
DU 12.01

Software upgrade will include:
• Easier workflows for both customer and internal staff
• New back-office web-based interfaces for efficiency
• Updated receipting software
• More centralized configuration, updates and modifications

Filing Volume UP 56% since FY18
• 204,500 Corporation filings - FY18
• 319,200 Corporation filings - FY21

• 536,112 total filings (UCC, etc) FY21
  • Over 257 documents per working hour

With 25% fewer staff, and faster turnarounds

FY21 Filings Processed - 536,112

$200,000 One-time Business Software Update
Idaho Code requires the Secretary of State to:

- publish all proposed Constitutional amendments in every newspaper at least 3 times

- mail all proposed amendments, and any initiative or referendum measures to every household in the state via a voter pamphlet (751,859 households per the 2020 Census)
UNIFORM STATE LAWS  $53,000 One-time

Covers the costs of their annual dues, travel, and registration for their annual conference which will be held in Philadelphia, PA.