

This section is from the “Draft” Respectful Workplace Policy of the Legislative Branch. Please use these avenues of reporting until the final policy is adopted.

Revised January 25, 2018

H. COMPLAINTS REGARDING WORKPLACE HARASSMENT.

A member, legislative employee, or third party who believes he or she is the subject of any type of workplace harassment in any manner from anyone, should submit a complaint directly to one of the appropriate contact persons identified below:

1. If the complainant is a member of the Idaho legislature, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender; or
 - c. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.

2. If the complainant is a legislative employee of the Senate, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender;
 - c. The secretary of the Senate, or the secretary’s designee of the opposite gender; or
 - d. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.

3. If the complainant is a legislative employee of the House of Representatives, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender;
 - c. The chief clerk of the House of Representatives, or the chief clerk’s designee of the opposite gender; or
 - d. Assistant Chief Deputy of the Idaho Attorney General’s Office.

4. If the complainant is a legislative page, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender;
 - c. The Sergeant at Arms or the Assistant Sergeant at Arms; or

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- d. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.
5. If the complainant is a legislative employee of the Office of Legislative Services, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender;
 - c. The director of the Office of Legislative Services, or the director’s designee of the opposite gender;
 - d. The Chief Operations Officer of the Office of Legislative Services;
 - e. Any Division Manager of the Office of Legislative Services; or
 - f. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.
 6. If the complainant is a legislative employee of the Office of Performance Evaluations, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender;
 - c. The director of the Office of Performance Evaluations, or the director’s designee of the opposite gender; or
 - d. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.
 7. If the complainant is a legislative intern or volunteer, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender; or
 - c. The Chief Operations Officer of the Legislative Services Office; or
 - d. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.
 8. If the complainant is a third party, he/she may report complaints to:
 - a. The President Pro Tempore of the Senate, or the Pro Tempore’s designee of the opposite gender;
 - b. The Speaker of the House of Representatives, or the Speaker’s designee of the opposite gender; or

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- c. Assistant Chief Deputy of the Idaho Attorney General’s Office, or the Assistant Chief Deputy’s designee of the opposite gender.

- 9. For any of the above enumerated provision 1 through 8, the designees of the opposite gender for the President Pro Tempore of the Senate, the Speaker of the House of Representatives, or the director of the Office of Legislative Services shall be the Chief Operations Officer of the Legislative Services Office.