

**DRAFT Minutes of the
Advisory Committee on Space Allocation & Design
Annex Room 211
Thursday November 1, 2007**

The meeting was called to order at 1:10 pm by Senator Joe Stegner, co-chair. Present were Senators Geddes and Cameron; and Representatives Denney and Jaquet. Absent were Senator Werk, Representative Bedke, and Representative Black. Also present were Senator Bart Davis; Jan Frew and Kelly Berard, Division of Public Works; Katie Butler, Natalie Miller, and John Maulin of CSHQA; Matt Freeman, Eric Milstead, Jeff Youtz and Robyn Lockett of Legislative Services Office; Teresa Luna of the Department of Administration; Sue Frieders of Idaho House of Representatives; and Mary Sue Jones of the Idaho Senate.

Senator Stegner welcomed the Committee and had Mr. Youtz start by providing an update since the committee met on July 16, 2007. Mr. Youtz explained that staff, members of the committee, CSHQA and the Department of Public Works have had informal meetings throughout the summer to keep everyone up to speed on the Capitol renovation project. They've worked to finalize floor plans, hearing rooms, and dais set-up, including the correct number of seats in each hearing room. CSHQA did another set of drawings in September and then produced the final set for today's meeting. Mr. Youtz emphasized that the goal for today is to get final approval of the floor plans for the wings and Capitol building proper. Mr. Youtz also added that the ceiling heights were an issue at the last meeting, but that issue has been resolved. Some are 11 feet at the peak of the coffer and Mr. Youtz thinks this design approach will meet expectations. Mr. Maulin also assured the Committee that the mechanical components have been designed to fit into the coffered ceiling and the pathways have been adequately designed to maximize the ceiling height in each hearing room.

Mr. Maulin then walked the Committee through the floor-plans, beginning in the Senate wing; including chairmen's office space, the kitchen, skylights, and how the wings tie into the Capitol building proper. Mr. Maulin also pointed out the large color renditions of the building and emphasized that their intent is to give the Committee a "feel" for the building and its space. The color "red" is being used throughout the Senate space and the color "blue" in the House space. The carpet in the auditorium is blue and red, representing its intended use by both bodies. The chairs in the auditorium will be fixed and there are approximately 240 general seats.

Mr. Maulin then talked about the dais in each hearing room. Each dais will, generally, be raised 6" and built into the floor. The furniture on the dais will be movable and able to be relocated, plus each piece is uniform. The public seats in each hearing room will be "purchased furniture" and within the privity of the Legislature to select.

The Committee had a lengthy discussion regarding use and layout of the medium Senate hearing room next to the auditorium. Senator Steger emphasized that it has a unique location adjacent to the lunch room. Stegner also mentioned that, in his opinion, "The Senate has already given the auditorium space and the kitchen space as shared areas, and if we don't set it up as a Senate hearing room, it may get scheduled out." Mr. Maulin

explained that raising the dais in that particular room will be difficult. The ADA handicap ramping system has to go within the room and the columns in the center, near the doors, also impede flow of traffic. The Committee also discussed storage of the moveable dais furniture and the location of the doors. The Committee requested that CSHQA add two double door sets around the pillar, so that this hearing room looks like the auditorium door set-up. They also asked CSHQA to come up with a rendition of the room to address the issues raised in discussion and get the drawings to the Committee for additional consideration.

The final discussion of the Senate wing lay-out centered around the conference room in the south-east corner of the chairmen's suites. The Committee asked CSHQA to move the conference room to the corner and switch the location of the two rooms labeled "office." This allows for the "offices" to be along the east wall and leaves an open space in the center of the area for reception.

Mr. Maulin then walked through the space on the House wing. The House Committee members discussed layouts, dais, chairs, cubicle locations, copy machines, vending machines, committee room sizes and their corresponding number of public seats. Mr. Maulin explained that the public seats will be "purchased furniture" and small chairs can be ordered to accommodate additional members of the public. At a later point in the meeting, Speaker Denney asked CSHQA to put 14 members in the dais and 56 seats for the public in both small hearing rooms.

Ms. Miller then showed the Committee the tentative finishes in the wings and Capitol building proper, including wood paneling and wainscoting, the marble applications, the carpet, drapes, and seating fabrics and textures. She grouped the materials onto tactical palates to be passed around the table. Ms. Miller explained that each hearing room would have wood paneling systems up to a certain height, or vinyl wall coverings, or two colors of paint, depending on the budget. Mr. Youtz said that he does not recall that wood wasn't in the original budget. Senator Stegner agreed with Mr. Youtz and said the wood wainscoting, marble treatments and other amenities have been a consistent design expectation from the beginning.

Senator Davis asked about the possibility of putting the Idaho state seal into the carpet in the auditorium. CSHQA agreed to create a mock-design and a test version of the seal to show the Committee how this would look.

Ms. Frew showed the Committee a sample of the frittered glass that would go into the skylights. The glass is striped and designed to deflect heat out of the space because too much clear glass will make the wings too warm.

Senator Stegner moved that the Committee accept the floor plans on the House side, with a change in the number of seats in the small hearing room, and the floor plans on the Senate side, with the exception to the one medium committee hearing room and other minor adjustments to the concepts of the interiors as presented.

The Pro Tem seconded the motion and the motion carried with all in favor.

Mr. Harris made a presentation about the display technology plans for the renovated Capitol building. His presentation included information on the display boards, including the display sizes, types, content, and locations. He also talked about the voting systems for the House and Senate chambers, including the compatibility of the GEMS program and the need for the software to be developed and maintained by LSO. The Committee agreed that this is an important consideration and approach. Discussion continued about the timeline for all technological decisions. Mr. Maulin explained that the goal was to let the Committee get through one session at the Annex before making specific technology determinations. This gives the Committee time to troubleshoot and see exactly what is desired in the new building. The Committee agreed that the Technology Committee should also be kept informed of the options regarding technology, as well as the Space Allocation Committee co-chairs and leadership.

The Pro Tem moved to approve the minutes of the July 16, 2007 meeting. The motion was seconded by Speaker Denney. The ayes had it and the minutes were approved.

The committee adjourned at 4:15 pm. No additional meeting dates were scheduled.