7/5/07

**PROGRAMMING ISSUES FOR WINGS**

HEARING ROOMS

1. Technology requirements for all of the hearing rooms
2. Acoustical requirements and concerns for the hearing rooms
3. Storage requirements within the hearing rooms—closets, etc.
4. Any built-it requirements for the hearing rooms—counter tops, cabinets, etc.

PRIVATE OFFICES

1. Electrical/data requirements for each office
2. Are there any privacy/security requirements?

OPEN OFFICE AREAS

1. Will workstations be furniture or custom built in this scope of work? If custom built, what are the requirements for storage, etc.
2. Electrical/data requirements for each cubical
3. Printer/copier and other equipment locations
4. Any built-in requirements such as counter tops, cabinets, shelving

RESTROOMS—(PUBLIC AND PRIVATE)

1. Desired flooring and counter tops

KITCHEN (MAY NOT BE REQUIRED IF CSHQA IS TO PROVIDE PRELIMINARY LAYOUT)

1. Requirements for all appliances and equipment
2. Desired finishes for all surfaces
3. Kitchen storage requirements

DINING ROOM

1. Desired flooring and wall finishes
2. Will the food be served cafeteria style?

STORAGE ROOMS

1. Requirements for any built-in shelving or other storage

SMALL CONFERENCE ROOMS

1. Technology requirements
2. Any acoustical requirements
3. Any privacy requirements—locking doors, windows in doors, etc.

MISC.

1. Any art/display requirements? (Old photos of House/Senate members, etc.)