

IN THE SENATE

SENATE RESOLUTION NO. 101

BY JUDICIARY AND RULES COMMITTEE

A SENATE RESOLUTION

STATING FINDINGS OF THE SENATE AND PROVIDING FOR THE AMENDMENT OF RULE 8 OF
THE RULES OF THE SENATE RELATING TO RECORDS.

Be It Resolved by the Senate of the State of Idaho:

WHEREAS, the Senate deems it necessary and desirable that Rule 8 of the
Rules of the Senate be amended.

NOW, THEREFORE, BE IT RESOLVED by the members of the Senate, assembled
in the First Regular Session of the Sixty-second Idaho Legislature, that
Rule 8 of the Rules of the Senate shall be amended to read as follows:

RULE 8

Secretary of the Senate. -- (A) The Secretary of the Senate shall have
custody and supervise the handling of all records, bills, documents, and
other official papers; he shall allow no bills, records, or papers to be
taken out of his custody or out of the Senate Chamber other than in the regu-
lar routine of business; nor shall he at any time or place allow the same to
be handled or examined by any person whatsoever except the President, Sena-
tors, officers, and employees of the Senate in the discharge of their duties.
Public records requests of the Secretary of the Senate shall be handled as
provided in Rule 8(E).

Papers Missing. -- (B) If any papers of which the Secretary shall have
custody be missing, he shall report the fact to the President immediately
upon the discovery thereof.

Journal. -- (C) He shall keep a correct Journal of each day's proceed-
ings in which the titles of all Senate bills shall be entered. In all cases
where a bill, motion, or resolution shall be entered upon the Journal, the
name of the Senator moving or the committee introducing the same will also be
entered.

Docket. -- (D) The Secretary shall keep a book to be called a Docket in
which he shall enter under appropriate marginal numbers all Senate and House
bills, joint and concurrent resolutions and memorials with corrected notes,
including the dates thereof, showing the state, condition, and progress of
each bill pending, until the final disposition thereof, and shall index the
same under the name of the Senator, Representative, or committee introducing
the bill, joint or concurrent resolution or memorial, and generally shall
perform the duties of his office under the direction of the President.

Public Records Request. -- (E) The President Pro Tempore shall desig-
nate a custodian of public records for the Senate for the limited purpose of
complying with the Idaho Public Records Act. The custodian shall coordinate
and prepare all responses to requests for public records on behalf of the
Senate, its committees, and its individual members. All requests for pub-
lic records shall be directed to the Senate custodian, who will respond in
accordance with Senate Rules and the Idaho Public Records Act. An individual

1 member, on his written notice to the President Pro Tempore, may individually
2 respond to requests for his public records; however, the custodian shall re-
3 spond with public records, including an individual member's, within the cus-
4 todian's limited designated custody and control.