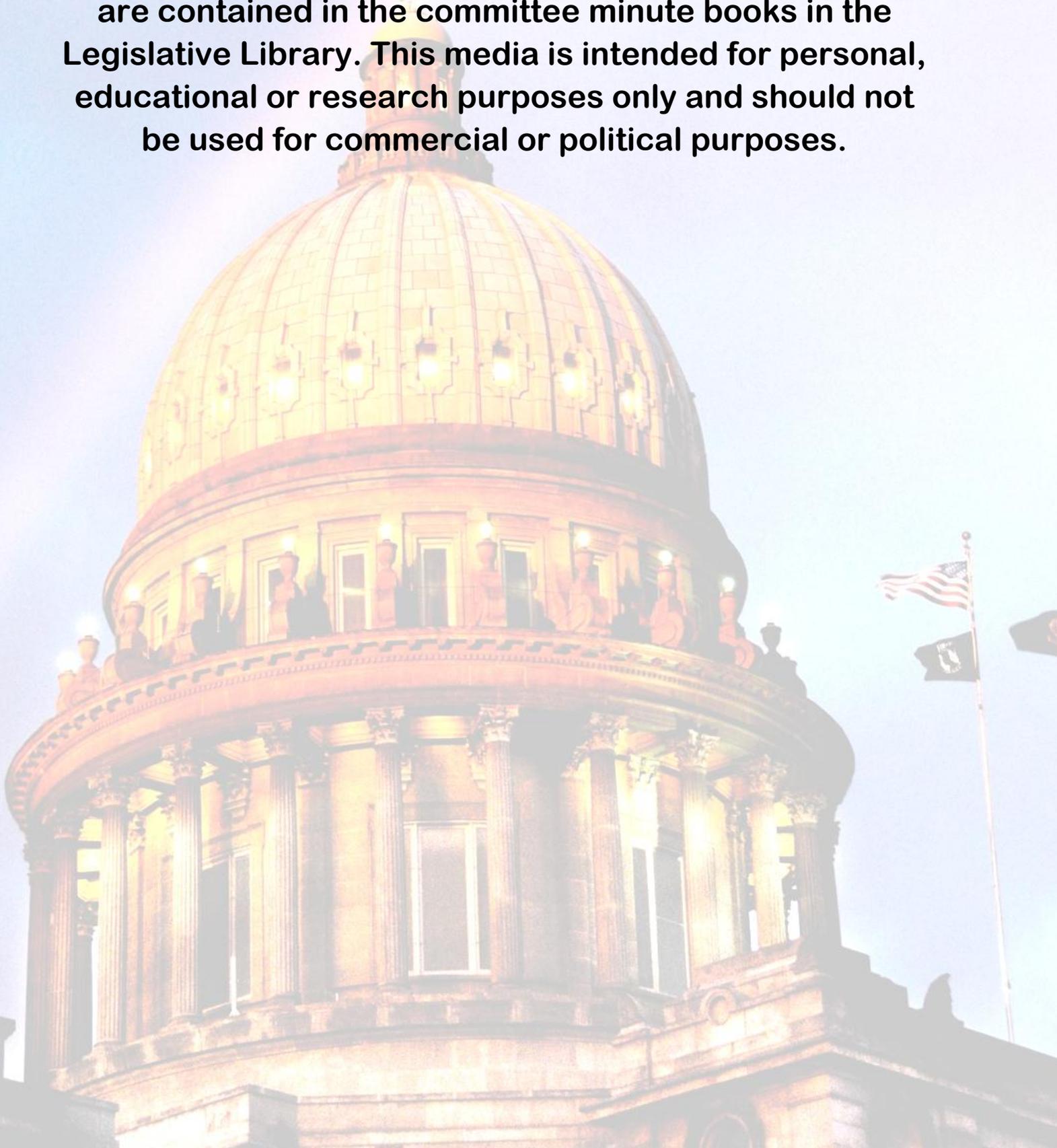


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JFAC COMMITTEE MEETING MINUTES

2/6/13

The hearing was held in Room C310, Statehouse, commencing at 8:00 a.m. and concluding at 9:49 a.m. with Chairman Bell presiding.

Roll Call:

Senators: Cameron, Keough, Mortimer, Vick, Nuxoll, Johnson, Bayer, Thayn, Schmidt, Lacey

Representatives: Bell, Bolz, Eskridge, Thompson, Gibbs, Stevenson, Miller, Youngblood, Ringo, King

Absent/Excused: None

Others present: Matt Orem, Division of Financial Management; Laura Steffler, State Treasurer

Staff present: Burns, Lockett, Tatro

IDAHO STATE POLICE

Presenter: Lt. Colonel Ralph Powell, Acting Director

- ❖ Legislation – Idaho State Police (ISP) proposals
- ❖ Amend various drug-related sections of the Idaho Code to create an additional \$20.00 penalty imposed by the courts to fund an existing dedicated account for the ISP investigations program
- ❖ Amend I.C. Section 18-3001 to add a definition and to provide an expungement process for fingerprints maintained under the FBI “Rap Back” program
- ❖ Allow for transfer of liquor-by-the-drink licenses issued under I.C. section 23-903
- ❖ Amend I.C. section 67-2901 to clarify that ISP Forensic Services facilities, equipment, supplies and other resources may not be used by private consultants or for gain
- ❖ Workforce changes
 - 16 FTPs and funding lost since FY 2011
 - Currently vacant and unfunded:
 - 3 trooper positions in Patrol
 - 4 detective positions in Investigations
 - 2 Technical Records Specialist positions in Support Services
 - Appropriation flexibility

- Lump sum authority in the FY 2013 budget allowed ISP to more easily manage federal grants and to move money into personnel for smaller programs
- ❖ ISP Mission
 - Providing public safety across the state of Idaho through law enforcement excellence
- ❖ Investigations:
 - Conduct major criminal investigations to include crimes against persons, and property, drug crimes, racketeering, and computer crimes
 - Investigations begun in Idaho reach across state and international borders
 - Investigation detectives partner with a number of local law enforcement and federal agencies
- ❖ Alcohol Beverage Control (ABC)
 - 2012 House Bill 450: Created dedicated account for funds from licensing fees to provide staff, OE and CO for licensing, enforcement, education and other ABC activities
- ❖ Executive protection
 - Security for the Governor and Supreme Court year-round, and for the Legislature during Legislative Session
- ❖ Patrol
 - Prevent/detect crime
 - Apprehend criminals
 - Patrol highways
 - Assist those in need
 - Prevent hazardous driving
 - Enforce federal motor carrier law
 - Enforce hazmat laws
 - Investigate crash scenes
 - Testify in court
 - Assist local agencies
- ❖ Commercial Vehicle Safety
 - Enforce law, perform inspections related to motor carrier safety and hazardous materials for interstate carriers
- ❖ Communications
 - Transmit and broadcast information between law enforcement entities and other entities within and outside of Idaho
- ❖ Training
- ❖ Forensics
 - All labs perform controlled substances and breath alcohol analysis; calibrate breath testing instruments; provide assistance at crime scenes and clandestine drug labs; training in evidence identification, collection and submission, and certification for breath testing specialists.
 - Additional Services

- Coeur d'Alene – firearm and tool mark analysis, blood alcohol analysis, and drugs in urine analysis
 - Meridian – DNA, DNA database, forensic biology, latent print comparison and processing, shoe/tire track comparison, AFIS entry and breath alcohol instrumental calibration
 - Pocatello – drugs in blood and urine, blood alcohol analysis, and breath alcohol solution verification
- ISP's forensics labs analyze evidence for every law enforcement agency in Idaho
- ❖ Bureau of Criminal Identification
 - Provides information and identification services; manages the state's central repositories of criminal records and fingerprints; coordinated access to ILETS; is the control terminal agency for the FBI National Crime Information Center
 - Registered and tracked 3,836 sex offenders
 - 64,887 arrest fingerprint cards processed – 82.5% recidivism rate
 - 66,187 applicant fingerprint card – processed for positions of trust, 19% hit rate
 - Matched 335 unidentified fingerprint submissions from crime scenes
- ❖ Criminal Justice information Systems
 - Maintain the Criminal Justice Information Network, interface with Vehicle Title and Registration System and the Driver's License System, and support linkage to FBI National Crime information Center (NCIC), DNA data base (CODIS)
- ❖ Management Services
 - Human resources
 - Financial services
 - Purchasing
 - Warehouse activities
- ❖ Peace Officer Standards & Training
 - Establish training requirements and standards, all aspects of certification, record keeping, and related professional standards for peace officers and other criminal justice professionals.
- ❖ Racing Commission
 - The Idaho State Racing Commission is funded through fees collected from licenses, pari-mutuels, and simulcasting
- ❖ Brand Board
 - The Brand Board verifies the ownership of all livestock in the state and investigates livestock crimes
- ❖ Savings
 - Sought and received nearly \$500,000 in federal grants-technology upgrades
 - Savings through renegotiated office and laboratory leases total approximately \$38,000 annually

- ISP Forensics established Real Time Video Testimony with Ada County, saving \$20,000 in personnel and operating expenses. More savings will be realized as the program expands to more counties.
- ❖ Efficiencies – statewide deployments
 - Electronic ticketing delivers ticket data to the courts, reducing errors and expediting the process
 - Life-Loc portable breath testing devices for efficiency and accuracy
 - POST distance learning saves classroom time and travel expenses for students
- ❖ Partnerships
 - Daily partnerships with BHS, local and federal law enforcement agencies improve Idahoans' quality of life
 - ISP and the Idaho Transportation Strategic Alliance creates mutual goals without requesting additional resources
 - ISP/IPTV exchange surplus video equipment for professionally-produced recruiting video
 - ISP/Office of the Governor/Idaho Legislature partnerships
 - Control “spice” and “bath salts”
 - Designed and refined DNA testing, costs and conditions
 - Dedicated funding source for Alcohol Beverage Control activities
 - Increase POST funding
 - POST authority to charge for certain services and equipment
- ❖ Governor's budget recommendations
 - Replacement Capital Outlay
 - \$3,075,000 one-time from General Fund
 - \$163,300 one-time dedicated funds
 - \$113,800 one-time federal funds
 - Total replacement - \$3,352,100
 - Forensics
 - FY 2014 \$89,200 ongoing from General Fund
 - FY 2013 appropriation
 - Partial first-year funding
 - 2 FTP's – Forensic Scientist 2
 - \$334,000 for 1st year salaries, equipment and supplies
 - Patrol expenditures fund shift into CHOICE account
 - Reversed fund shifts
 - Spending authority of \$4,919,500 restores CHOICE to its intended purpose
 - CHOICE spending authority
 - \$941,900 ongoing spending authority for 4th and 5th year enhancements
 - 700 MHz Radio Technology
 - \$1,672,000 one-time General Fund for final phase in migration to the 700 MHz radio system replacement
 - ISP ongoing spending authority
 - \$95,300

- Fund 2 vacant positions to address work backlog related to offender increase, amount of information collected, and research required for each offender
 - \$48,200 for the legal assistant to handle all processes related to increased ABC enforcement litigation
- Support Services
 - \$279,900 one-time federal funds spending authority for BCI and the Idaho courts to digitize backlogged fingerprint cards, replace the state's store and forward server and fund changes in the court system commitment records
- POST
 - Capital outlay : \$54,900
 - Land purchase: \$552,400
 - One-time spending authority to purchase 3 vacant lots
 - Move \$67,000 from OE to personnel, plus 1 FTP for POST scenario developer/coordinator
 - \$88,600 ongoing and \$30,900 one-time spending authority, plus 1 FTP for a regional training coordinator
 - \$40,000 spending authority for high-threat high-stress firing range
 - \$28,800 spending authority for purchase and maintenance of a 15-passenger van
- Brand Board: \$84,500 replacement capital outlay for 5 vehicles and 2 computers

OFFICE OF THE GOVERNOR – Idaho Division of Human Resources (DHR)

Presenter: Vicki Tokita, Administrator

- ❖ Mission statement
- ❖ DHR dedicated fund
 - Fees collected from state agencies' classified employees only
 - FY 2012 total fund revenues: \$1,716,700
 - FY 2012 expenditures: \$1,493,300
- ❖ FY 2012 contracts
 - Professional-Technical Education (PTE) \$243,800
 - State Controller's Office: I-PERFORM \$104,646
 - Idaho Department of Labor: Applicant Tracking System (ATS) \$65,300
- ❖ Governor's FY 2014 budget recommendation: \$1,678,300
- ❖ FY 2013 projects
 - Director Reference Manual
 - Idaho Personnel Commission Reference Manual
 - Agency Employee Policy Manual Template
 - Ongoing Statewide Training Needs Assessment
 - Ongoing Risk Management Analysis
 - HR Rule & Statutes Review
 - I-PERFORM Phase 2

- Applicant Tracking System (ATS) – Automatic Password Reset
- Supervisory Academy

IDAHO STATE TREASURER

Presenter: Ron Crane, State Treasurer

- ❖ The Treasurer's position is the state's banker and handles accounts receivable
- ❖ The State Controller is Accounts Payable
- ❖ Accounts Receivable
 - All moneys that come into the state's Treasury
- ❖ Electronic file from Controller for the amount of each check
- ❖ Invest leftover balance daily
 - On any given day \$2.5 billion is invested for the state and its political subdivisions
- ❖ Public School appropriation is the largest expenditure of the state's General Fund
 - November 15th expended 4 of the 6 disbursements to the school district
 - 82% of the public school appropriation
 - First 4.5 months of the fiscal year approximately 62% of the entire General Fund budget
 - Creates a deficit
 - Tax Anticipation notes issued to meet anticipated cash flow requirements
- ❖ FY 2014 budget request
 - First request: \$109,200 from operating expenses to personnel costs within Unclaimed Property Division's fund
 - Second request: An appropriation to pay the custodial bank fees directly
 - Third request: Unexpended and unencumbered balances of the LGIP appropriation to be re-appropriated
- ❖ Audit response
 - Finding #1 - closed: \$8,000 figure is a bit misleading:
 - Covers a three year period – roughly \$2,600 per year spent on gas for state related travel
 - Letter from Attorney General dated May 24, 2012 stating the State Treasurer violated no state travel policy or no statute in Idaho Code
 - Finding #2 - open:
 - Started the SWSM conference in 1999 to promote financial literacy among the women of Idaho
 - Supported by several state agencies

- Stopped General Fund expenditures for support of the event, instead support the conference with money from the Unclaimed Property Fund
- Finding #3 – closed:
 - Following the same practices that previous treasurers have followed for the past 30 years and which are the industry standard
 - In compliant with all IRS rules and regulations and the documentation for each TAN issuance

ADJOURNED

Maxine Bell, Chairman

Kathryn Yost, Secretary