Dear Senators HEIDER, Souza, Jordan, and Representatives WOOD, Packer, Chew:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the Department of Health and Welfare:
IDAPA 16.02.08 - Vital Statistics Rules - Proposed Rule (Docket No. 16-0208-1802);
IDAPA 16.02.15 - Immunization Requirements for Idaho School Children - Proposed Rule (Docket No. 16-0215-1802).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative Services. The final date to call a meeting on the enclosed rules is no later than 10/01/2018. If a meeting is called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis from Legislative Services. The final date to hold a meeting on the enclosed rules is 10/30/2018.

The germane joint subcommittee may request a statement of economic impact with respect to a proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement, and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the memorandum attached below.
MEMORANDUM

TO: Rules Review Subcommittee of the Senate Health & Welfare Committee and the House Health & Welfare Committee

FROM: Principal Legislative Research Analyst - Elizabeth Bowen

DATE: September 12, 2018

SUBJECT: Department of Health and Welfare

IDAP A 16.02.08 - Vital Statistics Rules - Proposed Rule (Docket No. 16-0208-1802)

IDAP A 16.02.15 - Immunization Requirements for Idaho School Children - Proposed Rule (Docket No. 16-0215-1802)

Summary and Stated Reasons for the Rule

Docket No. 16-0208-1802 -- This proposed rule clarifies that a $20.00 fee for amended birth certificates also applies to replacement birth certificates. The current rule does not mention replacement birth certificates, which were established pursuant to court order for individuals who want to change their birth certificate to reflect their gender identity.

Docket No. 16-0215-1802 -- This proposed rule requires that students, prior to entering the 12th grade, must receive a second dose of the meningococcal vaccine, unless a student received his or her first dose at age 16 or later. The rule change is being made to conform to recommendations by the Centers for Disease Control and Prevention.

Negotiated Rulemaking / Fiscal Impact

Docket No. 16-0208-1802 (birth certificate fee) -- Negotiated rulemaking was not conducted due to the nature of the rule change, which is to clarify a fee's application. There is no anticipated negative fiscal impact on the state general fund.

Docket No. 16-0215-1802 (vaccine) -- Negotiated rulemaking was conducted, and there is no anticipated negative fiscal impact on the state general fund.

Statutory Authority


cc: Department of Health and Welfare
Frank Powell and Trinette Middlebrook
*** PLEASE NOTE ***

Per the Idaho Constitution, all administrative rules must be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: 1) Approve the docket in its entirety; 2) Reject the docket in its entirety; or 3) Reject the docket in part.
AUTHORITY: In compliance with Section 67-5221(1), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to Section 39-242, Idaho Code.

PUBLIC HEARING SCHEDULE: Public hearing(s) concerning this rulemaking will be scheduled if requested in writing by twenty-five (25) persons, a political subdivision, or an agency, not later than September 19, 2018.

The hearing site(s) will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

The Temporary Rule passed by the Board of Health and Welfare in response to the court order requires that a replacement certificate be established when an individual changes the indicator of gender on their birth certificate to reflect their gender identity. IDAPA 16.02.08.251.05.c. sets the fee for a list of actions that result in the establishment of a replacement certificate. The change being proposed eliminates the list so that any circumstance resulting in a replacement certificate will result in a fee being charged.

FEE SUMMARY: The following is a specific description of the fee or charge imposed or increased: N/A

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars ($10,000) during the fiscal year resulting from this rulemaking:

There is no anticipated fiscal impact to state general funds or any other funds except the costs of the rule promulgation, which includes printing and publication. The fee for changing birth certificates is currently being charged. The only costs have been personnel time to change forms, the website, etc.

NEGOTIATED RULEMAKING: Pursuant to Section 67-5220(2), Idaho Code, negotiated rulemaking was not conducted because the Department is clarifying language regarding fees for changing birth certificates.

INCORPORATION BY REFERENCE: Pursuant to Section 67-5229(2)(a), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: N/A

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, contact James Aydelotte, (208) 334-4969.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before September 26, 2018.

Dated this 2nd day of August, 2018.

Tamara Prisock
DHW – Administrative Rules Unit
450 W. State Street – 10th Floor
P.O. Box 83720
Boise, ID 83720-0036
Phone: (208) 334-5500
Fax: (208) 334-6558
E-mail: dhwrules@dhw.idaho.gov
251. FEES FOR COPIES, SEARCHES, AND OTHER SERVICES.

01. Certified Copies. The fee for the issuance of a certified copy of a certificate of death is sixteen dollars ($16) per copy. This fee incorporates the additional one dollar ($1) coroner training and education fund fee in accordance with Section 39-252(2), Idaho Code. The fee for the issuance of a certified copy of any other vital record is sixteen dollars ($16) per copy. (7-1-15)

02. Searches. The fee for a search of the files for a record of any vital event when no record is found, no copy is made, or a special document search is requested, is sixteen dollars ($16). (7-1-15)

03. Verifications.
   a. Except for Idaho state agencies and public health districts, the fee for manual or written verification of data from a certificate is ten dollars ($10). (7-1-15)

   b. The fees for electronic verification by the Department’s automated systems of data from a certificate of any vital event are based on the national pricing model as follows:

<table>
<thead>
<tr>
<th>National Monthly Transaction Volume</th>
<th>Charge per Verification Match Provided to Vital Records Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 100,000</td>
<td>$1.35</td>
</tr>
<tr>
<td>100,000 - 500,000</td>
<td>$1.15</td>
</tr>
<tr>
<td>500,000 - 1,200,000</td>
<td>$1.03</td>
</tr>
<tr>
<td>1,200,000+</td>
<td>$0.87</td>
</tr>
</tbody>
</table>

(7-1-15)

   a. The fee for electronic fact of death verification by the Department’s automated systems is three dollars ($3). Fact of death verification involves comparing administrative data to Idaho death data and returning an indication of death. (7-1-15)

04. Statistical, Research, or Public Health Services. The State Registrar assesses the fee for statistical, research or public health services. The costs are calculated based upon the costs of retrieving the data and the costs of compiling, organizing, and printing the data. Cost may be reduced on a prorated basis to reflect the number of expected requests for the same information or service. (4-7-11)

05. Fees for Other Services.
   a. The fee for filing a report, certificate, or decree of adoption is twenty dollars ($20). (7-1-15)

   b. The fee for establishing a delayed certificate of any vital event is twenty-five dollars ($25). (7-1-15)
c. For any vital event, the fee for establishing a new or amended certificate of any vital event due to a court order, a paternity affidavit or rescission, or a subsequent marriage affidavit replacement certificate, or an amended certificate is twenty dollars ($20), except as specified under Subsection 251.05.g.ii. of this rule.

(7-1-15)

d. A service fee of three dollars ($3), in addition to the sixteen dollars ($16) for a certified copy of a death or stillbirth certificate, must be paid to the local deputy state registrar for securing each expedited certified copy of a vital record.

(7-1-15)

e. The fee for filing a copy of “Request and Consent for Artificial Insemination” as required by Section 39-5403, Idaho Code, is ten dollars ($10).

(4-7-11)

f. The fee for a copy of a certificate of any vital event provided upon written request to local, states other than Idaho, or federal government agencies in accordance with Section 39-270(b), Idaho Code, is sixteen dollars ($16).

(7-1-15)

g. Fees for correction of a certificate of any vital event.

(7-1-15)

i. The fee for a replacement certified copy of a certificate of any vital event when the incorrect certified copy is returned for exchange within sixty (60) days of a correction of an error is five dollars ($5) per certified copy.

(7-1-15)

ii. There is no charge for a correction of an error or errors on a certificate of any vital event when the required documentation is received within the first year after the date of the event.

(7-1-15)

iii. The fee for correction of an error or errors on a certificate of any vital event, when the required documentation is received one (1) year or more after the date of the event, is twenty dollars ($20) per submitted correction request.

(7-1-15)

h. Fees for priority processing or special handling.

(7-1-15)

i. A service fee of ten dollars ($10) per certificate or document will be added for priority processing or special handling of a request for a certified copy or copies of a certificate of any vital event, a request for a disinterment permit, a request to file a registry form, or a request regarding another vital event related form or document, other than those identified in Subsection 251.05.h.ii. of this rule. This fee will be in addition to the current fee or fees for each certified copy, search, or filing requested, or any combination thereof. This fee is forfeited and a new service fee must be paid for priority processing or special handling in the event that the requestor takes longer than ninety (90) days to respond to a request for additional information, or documentation, or both.

(7-1-15)

ii. A service fee of twenty-five dollars ($25) per certificate will be added for priority processing to establish a new or amended certificate of any vital event due to a report, certificate or decree of adoption, delayed certificate filing, a court order, a paternity affidavit or rescission, a subsequent marriage affidavit or a correction of a certificate. This fee is in addition to the current fee or fees for the legal amendment processing or request for a certified copy or copies, or both. This fee is forfeited and a new legal amendment service fee must be paid for priority processing or special handling in the event that the requestor takes longer than ninety (90) days to respond to a request for additional information or documentation or both.

(7-1-15)

iii. A hard copy fee of five dollars ($5) per certificate will be added to the certified copy fee for issuance of a non-computer generated certified photocopy of a certificate of any vital event. Additional certified photocopies of the same certificate requested at the same time will be issued at the sixteen dollar ($16) certified copy fee.

(7-1-15)

06. Waiver of Fee Requirement. Fees may be waived for Idaho state agency and public health district administrative use requests. Statistical information prepared for public health planning purposes may be published and distributed without charge whenever the Director determines that the publication and distribution is in the public interest.

(7-1-15)
AUTHORITY: In compliance with Section 67-5221(1), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to Sections 39-4801 and 39-4802, Idaho Code.

PUBLIC HEARING SCHEDULE: A public hearing concerning this rulemaking will be held as follows:

<table>
<thead>
<tr>
<th>PUBLIC HEARING</th>
<th>Monday, September 17, 2018 - 9:30 a.m. (MDT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meridian Courtyard by Marriott</td>
<td>Balboa Meeting Room</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TELECONFERENCE CALL-IN</th>
<th>(Same date and time as above)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toll Free: 1-877-820-7831</td>
<td>Participant Code: 137508</td>
</tr>
</tbody>
</table>

The hearing site will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

A second dose (booster) of the meningococcal (MenACWY) vaccination is recommended by the Centers for Disease Control and Prevention's Advisory Committee on Immunization Practices (ACIP) for children aged 16 years and older who received the 1st dose of vaccine as recommended at 11-12 years of age. Idaho does not currently require the booster dose for school entry. Requiring Idaho students receive a second dose of meningococcal (MenACWY) vaccine before entry into the 12th grade, or receive the vaccination before entry into 12th grade for those children who did not receive the recommended first dose, would help to prevent potential cases of meningococcal disease among young people in Idaho. A second vaccination (booster) received before the 12th grade helps to ensure immunity from meningococcal disease in young people as the immunity gained from the first dose of Meningococcal (MenACWY) vaccine has been shown to fade after five years.

This rulemaking adds a new school entry immunization requirement to require a second dose of meningococcal (MenACWY) vaccination before a student enters the 12th grade in Idaho, starting with school year 2020-2021. If a student received their first dose of meningococcal (MenACWY) vaccine at 16 years of age or older, they will not be required to receive the second dose before entry into the 12th grade.

FEE SUMMARY: The following is a specific description of the fee or charge imposed or increased: N/A

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars ($10,000) during the fiscal year:

There is no anticipated fiscal impact to state general funds or any other funds except the costs of the rule promulgation, which includes travel for negotiated rulemaking, printing, and publication.
NEGOTIATED RULEMAKING: Pursuant to Section 67-5220(1), Idaho Code, negotiated rulemaking was conducted. The Notice of Intent to Promulgate Rules – Negotiated Rulemaking was published in the July 4, 2018, Idaho Administrative Bulletin, Volume 18-7, pages 91 and 92.

INCORPORATION BY REFERENCE: No materials are being incorporated by reference in this rulemaking.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, contact Rafe Hewett at (208) 334-5942.

Anyone may submit written comments regarding the proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before Wednesday, September 26, 2018.

Dated this 2nd day of August, 2018.

Tamara Prisock
DHW – Administrative Rules Unit
450 W. State Street – 10th Floor
P.O. Box 83720
Boise, ID 83720-0036
Phone: (208) 334-5500 / Fax: (208) 334-6558
E-mail: dhwrules@dhw.idaho.gov

THE FOLLOWING IS THE PROPOSED TEXT OF DOCKET NO. 16-0215-1802
(Only Those Sections With Amendments Are Shown.)

100. IMMUNIZATION REQUIREMENTS.
All immunizations listed in Subsections 100.01 through 100.045 of this rule, are required of children students upon admission to kindergarten through grade twelve (12) of any Idaho public, private, or parochial school. Upon admission to preschool, children students must be age appropriately immunized with all immunizations listed in Subsections 100.01 through 100.03 of this rule. Immunizations must be administered according to the “ACIP Recommended Schedule,” incorporated by reference in Section 004 of these rules, unless fewer doses are medically recommended by a physician. These recommendations are available from the Department. Exemptions from these immunization requirements are provided in Section 110 of these rules.

01. Child Student Born on or Before September 1, 1999. A child student born on or before September 1, 1999, must meet the following minimum immunization requirements prior to admission for these vaccines: one (1) dose of Measles, Mumps, and Rubella (MMR), four (4) doses of Diphtheria, Tetanus, Pertussis (DTaP), three (3) doses of Polio, and three (3) doses of Hepatitis B.

02. Child Student After September 1, 1999 Through September 1, 2005. A child student born after September 1, 1999, through September 1, 2005, must meet the following minimum immunization requirements prior to admission for these vaccines: two (2) doses of Measles, Mumps, and Rubella (MMR), five (5) doses of Diphtheria, Tetanus, and Pertussis (DTaP), three (3) doses of Polio, and three (3) doses of Hepatitis B.

03. Child Student After September 1, 2005. A child student born after September 1, 2005, must meet the following minimum immunization requirements prior to admission for the following vaccines: two (2) doses of Measles, Mumps, and Rubella (MMR), five (5) doses of Diphtheria, Tetanus, and Pertussis (DTaP), four (4) doses of Polio, three (3) doses of Hepatitis B, two (2) doses of Hepatitis A, and two (2) doses of Varicella.
04. **Seventh Grade Immunization Requirements.** Effective with the 2011-2012 school year, and each year thereafter, in addition to the required immunizations listed in Section 100.01 through 100.03 of this rule, a child student must meet the following minimum immunization requirements prior to admission into the seventh (7th) grade for these vaccines: one (1) dose of Tetanus, Diphtheria, Pertussis Booster (Tdap), and one (1) dose of Meningococcal. This requirement will be extended to: 7th - 8th grade students in 2012, 7th - 9th grade students in 2013, 7th - 10th grade students in 2014, 7th - 11th grade students in 2015, and 7th - 12th grade students in 2016.

05. **Twelfth Grade Immunization Requirements.** Effective at the start of the 2020-2021 school year, and each year thereafter, in addition to the required immunizations listed in Section 100.01 through 100.04 of this rule, students must meet the following minimum immunization requirements prior to admission into the twelfth (12th) grade:

- a. Students who received their first dose of Meningococcal (MenACWY) vaccine before the age of sixteen (16) must have two (2) doses of Meningococcal (MenACWY) vaccine.

- b. Students who received their first dose of Meningococcal (MenACWY) vaccine at sixteen (16) years of age and older, or those who have never received a dose, must have one (1) dose of Meningococcal (MenACWY) vaccine.

056. **Summary of Immunization Requirements.**

- a. Immunization requirements.

<table>
<thead>
<tr>
<th>TABLE 100.056.a. SUMMARY OF IMMUNIZATION REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Immunization Requirement*</td>
</tr>
<tr>
<td>---------------------------</td>
</tr>
<tr>
<td>Measles, Mumps, and Rubella (MMR)</td>
</tr>
<tr>
<td>Diphtheria, Tetanus, Pertussis</td>
</tr>
<tr>
<td>Polio</td>
</tr>
<tr>
<td>Hepatitis B</td>
</tr>
<tr>
<td>Hepatitis A</td>
</tr>
<tr>
<td>Varicella</td>
</tr>
</tbody>
</table>

* Exemptions for immunization requirements are found in Section 110 of these rules.

- b. Seventh grade immunization requirements.
Immunization Requirements for Idaho School Children

DEPARTMENT OF HEALTH AND WELFARE

Docket No. 16-0215-1802

Proposed Rulemaking

**Twelfth grade immunization requirements.**

<table>
<thead>
<tr>
<th>Immunization Requirement*</th>
<th>Child Student admitted to 7th grade prior to 2011-2012 school year</th>
<th>Child Student admitted to 7th grade during 2011-2012 school year and each year thereafter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tetanus, Diphtheria, Pertussis (Tdap)</td>
<td>0 doses</td>
<td>1 dose</td>
</tr>
<tr>
<td>Meningococcal (MenACWY)</td>
<td>0 doses</td>
<td>1 dose</td>
</tr>
<tr>
<td></td>
<td>* Exemptions for immunization requirements are found in Section 110 of these rules.</td>
<td></td>
</tr>
</tbody>
</table>

**TABLE 100.06.c. SUMMARY OF TWELFTH GRADE IMMUNIZATION REQUIREMENTS**

<table>
<thead>
<tr>
<th>Immunization Requirement*</th>
<th>Student admitted to 12th grade prior to the 2020-2021 school year</th>
<th>Student admitted to 12th grade during 2020-2021 school year and each year thereafter, if student received their first dose of Meningococcal (MenACWY) vaccine at 16 years of age or older, or if student has never received a dose</th>
<th>Student admitted to 12th grade during 2020-2021 school year and each year thereafter, if student received their first dose of Meningococcal (MenACWY) vaccine before the age of 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningococcal (MenACWY)</td>
<td>1 dose</td>
<td>1 dose</td>
<td>2 doses</td>
</tr>
<tr>
<td></td>
<td>* Exemptions for immunization requirements are found in Section 110 of these rules.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

101. **COMPLIANCE.**

The parent, custodian, or guardian of any child student who is to attend any public, private, or parochial school in Idaho must comply with the provisions contained in this chapter at the time of admission and before attendance.

102. **EVIDENCE OF IMMUNIZATION STATUS.**

01. **Immunization Record.** Within the deadlines established in Section 101 of these rules, a parent, custodian, or guardian of each child student must present to school authorities an immunization record.

02. **Schedule of Intended Immunizations Form.** A child student who has received at least one (1) dose of each required vaccine and is currently on schedule for subsequent immunizations may be conditionally admitted. School authorities, at the time of admission and before attendance, must have a schedule of intended immunizations form completed by a parent, custodian, or guardian for any child student who is not immunized, excepted, or exempted, and who is in the process of receiving, or has been scheduled to receive, the required immunizations. A form provided by the Department, or one similar, must include the following information:
a. Name and date of birth of child student: (4-7-11)

b. School and grade child student is enrolled in and attending: (4-6-05)

c. Types, numbers, and dates of scheduled immunizations to be administered: (4-7-11)

d. Signature of the parent, custodian, or guardian; and (4-7-11)

e. Signature of a licensed health care professional providing care to the child student. (4-7-11)

03. Children Students Admitted to School and Failing to Continue the Schedule of Intended Immunizations. A child student, who does not receive the required immunizations as scheduled in Subsection 102.02 of this rule, will be excluded by school authorities until documentation of the administration of the required immunizations is provided to school authorities by the child’s student’s parent, custodian, or guardian. (4-7-11)

103. -- 104. (RESERVED)

105. EXCEPTIONS TO IMMUNIZATION REQUIREMENT. When supporting documentation is in the possession of school authorities at the time of admission and before attendance, a child student who meets one (1) or both of the following conditions, will not be required to receive the required immunizations in order to attend school. (4-7-11)

01. Laboratory Proof. Laboratory proof of immunity to any of the childhood diseases listed in Section 100 of these rules, will not be required to receive the immunization for that disease for which the child student is immune. (4-7-11)

02. Disease Diagnosis. A child student who has a statement signed by a licensed health care professional stating that the child student has had varicella (chickenpox) disease diagnosed by a licensed health care professional upon personal examination, will not be required to receive the immunization for the diagnosed disease. (4-7-11)

03. Suspension of Requirement. The Regulatory Authority may temporarily suspend one (1) or more of the immunization requirements listed in Section 100 of these rules, if the Regulatory Authority determines that suspension of the requirement is necessary to address a vaccine shortage or other emergency situation in the state. The Regulatory Authority will suspend a requirement for the length of time needed to remedy the vaccine shortage or emergency situation. (4-7-11)

106. -- 109. (RESERVED)

110. EXEMPTIONS TO IMMUNIZATION REQUIREMENT. When supporting documentation is in the possession of school authorities, at the time of admission and before attendance, a child student who meets one (1) or both of the following conditions in Subsections 110.01 and 110.02 of this rule, will not be required to receive the required immunizations. (4-7-11)

01. Life or Health Endangering Circumstances. A signed statement of a licensed physician that the child’s student’s life or health would be endangered if any or all of the required immunizations are administered. (4-7-11)

02. Religious or Other Objections. A signed statement of the parent, custodian, or guardian on a form provided by the Department, that includes the following: (4-7-11)

a. Name of child student, date of birth; and (4-7-11)

b. A statement of objection on religious or other grounds. (1-25-79)
111. -- 149. (RESERVED)

150. ENFORCEMENT OF IMMUNIZATION REQUIREMENT.

01. Noncompliance. Any child student not in compliance with this chapter upon admission to any Idaho public, private, or parochial school, will be denied attendance by school authorities, unless the child student is excepted or exempted from these immunization requirements as provided in Sections 105 and 110 of these rules. The regulatory authority may exclude any child student who does not meet the requirements in this chapter and who has not been excluded from school.

02. Length of Exclusion. Any child student denied attendance in accordance with Subsection 150.01 of this rule, will not be allowed to attend any Idaho public, private or parochial school until the child student is in compliance with the requirements of this chapter.

03. Exempted Children Students. A child student exempted under Section 110 of these rules, may be excluded by the regulatory authority in the event of a disease outbreak under IDAPA 16.02.10, “Idaho Reportable Diseases.”

151. -- 199. (RESERVED)

200. REPORTS BY SCHOOL AUTHORITIES.

01. Responsibility and Timeliness. School authorities must submit a report of each school’s immunization status, by grade, to the Department on or before the first day of November each year.

02. Form and Content of Report. Each school report must include the following information and be submitted on a Department form or electronically:

a. Inclusive dates of reporting period;

b. Name and address of school, school district and county;

c. Grade being reported and total number of children students enrolled in the grade;

d. The name and title of the person completing the report form;

e. Number of children students who meet all of the required immunizations listed in Section 100 of these rules;

f. Number of children students who do not meet all of the required number of immunizations listed by specific immunization type;

g. Number of children students who do not meet the immunization requirement, but are in the process of receiving the required immunizations; and

h. Number of children students who claimed exemption to the required immunizations as allowed in Section 110 of these rules.