

MINUTES  
**JOINT FINANCE-APPROPRIATIONS COMMITTEE**

**DATE:** Thursday, February 11, 2021

**TIME:** 8:00 A.M.

**PLACE:** Room C310

**MEMBERS PRESENT:** Co-chairman Bair, Senators Agenbroad, Crabtree, Grow, Woodward, Lent, Riggs, Cook, Ward-Engelking, and Nye  
Co-chairman Youngblood, Representatives Troy, Horman, Amador, Syme, Bundy, Giddings, Nate, Green, and Nash

**ABSENT/EXCUSED:** Representative Amador

**CONVENED:** **Chairman Bair** called the meeting of the Joint Finance-Appropriations Committee (Committee) to order at 8:00 a.m.

**AGENCY PRESENTATION:** **LEGISLATIVE SERVICES OFFICE, Eric Milstead, Director, Legislative Service Office; Paul Headlee, LSO Analyst**

The mission of the Legislative Services Office (LSO) is to provide efficient, non-partisan support services to Idaho's Legislators, to carry our legislative policies so as to strengthen the Legislature's management as a separate branch of government, and to assist the Legislature in carrying out our is constitutional responsibilities.

Historical Summary: There is one budgeted division that provides much of the support services for the legislature. It's funded with a mix of general fund and dedicated funds. And there are five divisions; Administration Services, Research and Legislation, Budget and Policy Analysis, Legislative Audits, and Information Technology.

Organizational Chart: There are 66 FTP and 3.00 vacant FTP.

FY 2020 Actual Expenditure Variance Report: There are four funds; General Fund, Miscellaneous Revenue Fund, the Capital Facilities Fund, and the Professional Services Fund that receives the revenue from the audit division. There was a rescission that was related to the sick leave reduction, and the one percent onetime omnibus decision of removal of funds. The reverted amount in the General Fund was \$114,100 or 2.1 percent. The Technology Infrastructure Stabilization Fund was \$107,600. The Miscellaneous Revenue Fund, had a large percentage reversion

Comparative Summary: Both supplemental appropriations have been acted on by the Committee and show up in House Bill 18. The executive holdback of five percent was restored. The difference between the agency request and the Governor's recommendation is in benefits and is due to the reduction on health insurance costs. There was one line item request for a Legislative drafting attorney.

FY 2021 Budget: There were three line items. The first was for 1.00 FTP and \$109,800 from the General Fund for a revenue analyst position. The second was a onetime 1 percent base reduction of \$55,000 and the last was for an ongoing decrease of \$400,000 from the dedicated fund to adjust the appropriation closer to estimated expenditures. There were two supplemental appropriations that were completed by action of the Committee. The five percent temporary reduction was achieved by keeping some positions open and was restored. There were noncognizable funds from the CARES Act for \$1,256,100 used for Audio and Video upgrades.

FY 2022 Budget Request: There are replacement items for \$15,400 for replacement for laptops used out in the field. There was one line item for a legislative drafting attorney \$105,000.

**Director Millstead** answered questions from the Committee.

See [Presentation](#) and [Audio](#) here.

**AGENCY  
PRESENTATION:**

**REDISTRICTING COMMISSION, Eric Milstead, Director, Legislative Service Office; Paul Headlee, LSO Analyst**

The Redistricting Commission is mandated to fulfill its constitutional responsibilities of drawing new legislative and congressional districts, and the Legislative Council shall furnish secretarial and other staff assistance as the commission requires in the performance of its duties. This support is furnished through the LSO under the direction of Legislative Council.

Historical Summary: The redistricting commission is funded solely with general funds. The appropriation for fiscal year 2021 of \$444,900 and the support staff is furnished through the Legislative Services Office.

FY 2021 Budget: There was one line item for a onetime request for \$444,900 to support the Commission. There is a request for carryover of those funds.

FY 2022 Budget Request: There is one line item request for a onetime amount of \$171,800 from the General Funds to support the Commission's operations and to purchase Geographic Information System (GIS) software.

**Mr. Milstead** and **Keith Bybee** answered questions from the committee.

See [Presentation](#) and [Audio](#) here.

**AGENCY  
PRESENTATION:**

**OFFICE OF PERFORMANCE EVALUATIONS, Rakesh Mohan, Director; Paul Headlee, LSO Analyst**

The Office of Performance Evaluations, (OPE), is overseen by the Joint Legislative Oversight Committee and its mission is to promote confidence and accountability in state government by conducting evaluations of state agencies, programs and policies, credibility is based on four components; independence, objectivity, non-partisanship and thoroughness.

Historical Summary: OPE is funded exclusively from the General Fund. The FY 2020 appropriation was \$940,800 with actual expenditures of \$912,000.

Organizational Chart: OPE has 8.00 FTP with no vacant positions.

FY 2020 Actual Expenditure Variance Report: The original appropriation was \$952,100. There was a rescission of \$1,800 for the sick leave reduction, a 1 percent omnibus reduction, and a net object transfer of \$37,000 out of personnel into operating. There was \$28,800 unspent which was a 3.1 percent reversion.

Performance Report: **Director Mohan** gave an overview of the department's performance measure goals and outcomes.

Comparative Summary: This is a maintenance budget. The difference in the agency request and Governor's recommendation is in the benefits costs and CEC.

FY 2021 Budget: There was one line item for a onetime 1 percent base reduction of \$9,500 from personnel costs and was accomplished by cutting down on travel to conferences and training.

FY 2022 Budget Request: There was a request for onetime funding for replacement items for \$6,100 from General Fund for computers, monitors and phones. There are no items and the rest of the budget items are maintenance items. the Agency request is \$988,500 which is a four percent increase on the general fund.

See [Presentation](#) and [Audio](#) here.

**LSO STAFF  
PRESENTATION:**

**JFAC STATEWIDE BUDGET DECISIONS, Paul Headlee, Manager, LSO  
Budget & Policy Analysis**

**Mr. Headlee** presented information on the FY 2021 and FY 2022 General Fund Revenue for Budget Setting and Statewide Decisions, which are needed to be made prior to setting the FY 2022 budget. These are the statewide decisions which are applied evenly across all the agencies, at least maybe through revenue number or maybe a rate or a percentage that are applied to all the agencies there.

See [Presentation](#) and [Audio](#) here.

**CONVENED:**

There being no further business before the Committee, **Chairman Bair** adjourned the meeting at 9:10 a.m.

---

Senator Bair  
Chair

---

Denise B. McNeil  
Secretary