

MINUTES
Approved by the Committee
Ad Hoc Committee on Legislative Technology
Thursday, August 31, 2023
9:00 A.M.
Room WW17
Boise, Idaho

When a quorum was acquired, and Representative Blanksma called the meeting to order at 9:22am; a silent roll call was taken.

Committee Members in Attendance: Senators Doug Ricks and Kevin Cook; Representatives Megan Blanksma, and David Cannon. Legislative Services Office (LSO) Staff in Attendance: Norma Clark, Jeff McFarland, Soren Jacobsen, and Hayley Kaae-Domgaard.

Approval of Meeting Minutes

Senator Ricks made a motion to approve meeting minutes as presented for the Ad Hoc Legislative Technology Committee Meeting on May 19, 2023; Senator Cook Seconded the motion and the motion passed by voice vote.

Committee Room Laptop Presentation

Soren Jacobsen presented solutions for the maintenance and security of presentation laptops in committee rooms. Mr. Jacobsen brought forward three solutions. The first being that the laptops remain as they are, and no changes be made. The second option being that the laptops would be moved to a locked drawer fixed under the table and be connected to a monitor, and a wireless keyboard and mouse. The final option would be purchasing minicomputers for each room and employing the same locked drawer with the monitor, and wireless devices method as option two. The committee discussed the security of wireless devices and maintaining USB access. The Committee invited House Secretarial Supervisor Susan Werlinger's input. Mrs. Werlinger expressed that she liked the second option and would like to test it out before purchasing new minicomputers for each room.

Senator Cook motioned to approve the second option of maintaining the current presentation laptops with the addition of the locked drawer, monitor, and wireless devices. The motion was seconded by Representative Cannon and the motion passed by voice vote.

FY 2025 Budget

IT Division Manager Norma Clark introduced an adjusted FY 2025 budget. Mrs. Clark highlighted reductions in the budget and answered questions from the committee pertaining to specific line items. The Committee discussed the budget as it relates to licenses for Microsoft Teams and Zoom and questioned if there was a way to conserve funds by eliminating licenses or using a state enterprise license for one of the software's. Mrs. Clark explained that the division will make efforts to eliminate some licenses by moving LSO staff, House / Senate adhoc meetings over to Microsoft Teams. She also explained that the programming for public remote testimony currently requires maintaining Zoom licenses. The Committee explored the idea of switching all video conference software, including public remote testimony, to one software to conserve funds and requested that IT Staff research the possibility and its feasibility.

Representative Blanksma motioned that the committee accepts the FY 2025 Budget as is with the caveat that LSO staff will perform research into the usage of Zoom to determine if licenses can be eliminated to conserve funds. The motion was seconded by Senator Cook and the motion passed by voice vote.

Miscellaneous Announcements & Adjournment

There being no additional business, the committee adjourned at 10:02AM