

Dear Senators COOK, Ward-Engelking, Lakey, and  
Representatives CLOW, Berch, Crane:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the  
Division of Occupational and Professional Licenses - Accountancy, Idaho Board of:  
IDAPA 24.30.01 - Idaho Accountancy Rules - Proposed Rule (Docket No. 24-3001-2401).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the  
cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research  
and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative  
Services. The final date to call a meeting on the enclosed rules is no later than 11/14/2024. If a meeting is  
called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis  
from Legislative Services. The final date to hold a meeting on the enclosed rules is 12/12/2024.

The germane joint subcommittee may request a statement of economic impact with respect to a  
proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement,  
and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has  
been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the  
memorandum attached below.



**Terri Kondeff**  
Director

# Legislative Services Office

## Idaho State Legislature

*Serving Idaho's Citizen Legislature*

### MEMORANDUM

**TO:** Rules Review Subcommittee of the Senate Commerce & Human Resources Committee and the House Business Committee  
**FROM:** Division Manager - Matt Drake  
**DATE:** October 28, 2024  
**SUBJECT:** Division of Occupational and Professional Licenses - Accountancy, Idaho Board of

IDAPA 24.30.01 - Idaho Accountancy Rules - Proposed Rule (Docket No. 24-3001-2401)

#### Summary and Stated Reasons for the Rule

The Division of Occupational and Professional Licenses - Idaho Board of Accountancy submits Notice of Rulemaking regarding the Idaho Accountancy Rules. The Division states that the rule will provide for updated 2024 CPE standards to be incorporated by reference in lieu of the 2019 standards. The rule will also extend the time allowed for candidates to pass all four (4) portions of the Certified Public Accountants (CPA) examination. The rule also allows the board to extend the term of candidate's examination credit for good cause shown.

The Division states that no fees are being increased and no new fees are being imposed by the rulemaking.

#### Negotiated Rulemaking / Fiscal Impact

Negotiated rulemaking was conducted. The rules are not anticipated to have a fiscal impact.

#### Statutory Authority

This rulemaking appears authorized pursuant to Sections 54-204, 54-207, 54-208, 54-210, 54-211, 54-212, 54-214, 54-219, 54-220, 54-221, and 67-2604, Idaho Code.

cc: Division of Occupational and Professional Licenses - Accountancy, Idaho Board of  
Krissy Veseth

#### \*\*\* PLEASE NOTE \*\*\*

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.

Paul Headlee, Deputy Director    Matt Drake, Manager    Keith Bybee, Manager    April Renfro, Manager    Norma Clark, Manager  
Legislative Services Office    Research & Legislation    Budget & Policy Analysis    Legislative Audits    Information Technology

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# IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

## 24.30.01 – IDAHO ACCOUNTANCY RULES

DOCKET NO. 24-3001-2401

### NOTICE OF RULEMAKING – PROPOSED RULE

**AUTHORITY:** In compliance with Section 67-5221(1), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. This rulemaking action is authorized pursuant to Section 67-2604, Idaho Code, and Title 54, Chapter 2, Idaho Code.

**PUBLIC HEARING SCHEDULE:** The public hearing concerning this rulemaking will be held as follows:

24.30.01 – Idaho Accountancy Rules
<p style="text-align: center;"><b>Thursday, September 12, 2024 – 9 a.m. (MT)</b> <b>Division of Occupational and Professional Licenses</b> <b>Coolwater Room, Chinden Campus Building 4</b> <b>11341 W. Chinden Blvd.</b> <b>Boise, ID 83714</b></p> <p style="text-align: center;"><a href="#">Virtual Meeting Link</a></p> <p>Telephone and web conferencing information will be posted on <a href="https://dopl.idaho.gov/calendar/">https://dopl.idaho.gov/calendar/</a> and <a href="https://townhall.idaho.gov/">https://townhall.idaho.gov/</a>.</p>

The hearing site will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not later than five (5) days prior to the meeting to the agency address below.

**DESCRIPTIVE SUMMARY AND STATEMENT OF PURPOSE:** The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

An amendment to Rule 104.01 and Rule 104.02 to extend the timeframe to pass all four parts of the Certified Public Accountants (CPA) examination from 18 months to 30 months to allow candidates more time to prepare and complete the exam, as well as grant the board more flexibility to allow candidates to be granted an extension for good cause shown or circumstances outside of their control.

An amendment to Rule 002.02 Incorporation by Reference to update the Statement on Standards for CPE Requirements from the 2019 Edition to the 2024 Edition. These standards were approved by the American Institute of Certified Public Accountants and the National Association of State Boards of Accountancy.

**FEE SUMMARY:** The following is a specific description of the fee or charge imposed or increased:

N/A. The proposed amendments to the rules do not impose any new or increased fees.

**FISCAL IMPACT:** The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year as a result of this rulemaking:

This rulemaking is not anticipated to have any negative fiscal impact on the State General Fund.

**NEGOTIATED RULEMAKING:** Pursuant to Section 67-5220, Idaho Code, negotiated rulemaking was conducted under Docket No. 24-3001-2401. Notice of Intent to Promulgate Rules - Negotiated Rulemaking was published in the

June 5, 2024, Idaho Administrative Bulletin, Vol. 24-6, pg. 74-75.

**INCORPORATION BY REFERENCE:** Pursuant to Section 67-5229(2)(a), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule:

The proposed rules update the Statement on Standards for CPE Requirements from the 2019 Edition to the 2024 Edition. These standards were approved by the American Institute of Certified Public Accountants and the National Association of State Boards of Accountancy.

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS, OBTAINING DRAFT COPIES:** For assistance on technical questions concerning this proposed rule, contact Krissy Veseth, Bureau Chief, at (208) 577-2491. Materials pertaining to the proposed rulemaking, including any available preliminary rule drafts, can be found on the following DOPL website: <https://dopl.idaho.gov/rulemaking/>.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before September 25, 2024.

DATED this 2nd day of August, 2024.

Krissy Veseth  
Bureau Chief  
11341 W. Chinden Blvd., Bldg. #4  
Boise, ID 83714  
Phone: (208) 577-2491  
Email: [krissy.veseth@dopl.idaho.gov](mailto:krissy.veseth@dopl.idaho.gov)

**THE FOLLOWING IS THE PROPOSED TEXT OF DOCKET NO. 24-3001-2401**  
**(Only Those Sections With Amendments Are Shown.)**

**24.30.01 – IDAHO ACCOUNTANCY RULES**

**002. INCORPORATION BY REFERENCE.**

The following documents are hereby incorporated by reference into IDAPA 24.30.01 and can be obtained at the Board office. Licensees are required to comply with the following standards when applicable. (3-28-23)

**01. AICPA Standards.** The AICPA Professional Standards as applicable under the circumstances and at the time of the services, except as superseded by Section 54-206(8), Idaho Code. (3-28-23)

**02. CPE Standards.** ~~2019-2024~~ Statements on Standards for Continuing Professional Education Programs jointly approved by NASBA and AICPA. ~~(3-28-23)~~( )

**03. PCAOB Standards.** The Standards issued by the Public Company Accountability Oversight Board, as applicable under the circumstances and at the time of the services. (3-28-23)

**(BREAK IN CONTINUITY OF SECTIONS)**

**104. TESTING PERIOD AND CREDIT.**

**01. CPA Examination Credit.** Candidates are to pass all four (4) test sections of the CPA Examination with a grade of seventy-five (75) or higher within an ~~eighteen~~ thirty-month period which begins on the actual date of notification of a passing score result. Candidates who do not sit and ultimately receive a passing score on all four (4) sections of the CPA Examination within the ~~eighteen~~ thirty-month period lose credit for any test section(s) passed outside the ~~eighteen~~ thirty-month period and that test section(s) is to be retaken. (3-28-23)(    )

**02. Extending the Term of Credit.** The Board may extend the term of credit validity upon demonstration by the candidate that the credit was lost by reason of circumstances beyond the candidate's control or other good cause shown. (3-28-23)(    )

**03. Transfer of Credit.** An applicant may submit the results of any test section of the CPA Examination taken by the applicant in any other state having standards at least equivalent to those of this state, and these results may be adopted by the Board in lieu of examination in this state on the same test section and in accordance with the provisions of Section 54-210, Idaho Code, and these rules. (3-28-23)

## **INCORPORATION BY REFERENCE SYNOPSIS**

In compliance with Section 67-5223(4), Idaho Code, the following is a synopsis of the differences between the materials previously incorporated by reference in this rule that are currently of full force and effect and newly revised or amended versions of these same materials that are being proposed for incorporation by reference under this rulemaking.

The following agency of the state of Idaho has prepared this synopsis as part of the proposed rulemaking for the chapter cited here under the docket number specified:

### **DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES 24.30.01 – Idaho Accountancy Rules Proposed Rulemaking - Docket No. 24-3001-2401**

The following synopsis compares the 2024 and 2019 edition of the Statement on Standards for CPE Requirements as prepared by the National Association of State Boards of Accountancy.

#### **Article I - Definitions:**

- Clarified the definition of group Internet based program and group live and included reference to examples within the Standards.
- Clarified the definition of self study program to emphasize that it is an asynchronous program completed individually.
- Revised definition of synchronous to mirror the definition of asynchronous.

#### **Article III - Standards for CPE Program Sponsors:**

##### **Program Development:**

- S5-01 – Clarified the intention of the content review of a CPE program. The 2019 version of S5-01 permitted an exception for content reviews when it is impractical to review certain programs in advance such as lectures given only once. In order to reinforce the importance of the content review in ensuring high quality CPE programs, additional language was included to explain that only in rare circumstances (with examples provided) should a CPE program not have a content review.
- Standard 7 – Clarified the distinction of Group Live and Group Internet Based programs is determined by how the participant interacts with other participants and the instructor instead of how the learning is consumed by the participant. Provided specific examples of Group Live programs to include web enabled two-way video participation. Additional measurement requirements for web enabled two-way video participation is included in S16-05.

- Standard 8 – Clarified the distinction of Group Live and Group Internet Based programs to mirror Standard 7. Provided specific examples of Group Internet Based programs.
- S9-03 – Modification from “must” to “should” for compliant feedback for “true or false” questions, which encourages sponsors to provide compliant feedback but eliminates the requirement.

### **Program Measurement:**

- Standard 16 – Clarified that interactive, facilitated question and answer time between instructor and participants qualifies toward eligible CPE credit.
  - The paragraph following the table was modified and moved to the last paragraph to clarify that the CPE program sponsor has the discretion to round down CPE credits awarded for a CPE program to the nearest one-fifth, one-half or whole credit. However, the increment chosen must be applied to all CPE program sessions within the same CPE program (i.e., cannot mix and match one-fifth and one-half credit increments within the same CPE program).
- S16-03 – Paragraph added to require CPE program sponsors to communicate how participants can earn full credit for a Group Internet Based program. Provided an example of when more than the minimum required polling questions are used as the attendance monitoring mechanism.
- S16-05 – Added to describe the requirements for web enabled two-way video participation Group Live programs. The requirements are for the program to include elements of engagement as required in S7-01 and for two-way video participation to be monitored and documented by the instructor or attendance monitor in order to authenticate attendance for program duration. The participant-to-attendance monitor ratio cannot exceed 25:1.
- S20-01 – Added a paragraph with an example of how to award CPE credit when multiple presenters are actively involved in instructing one CPE program session.

### **Program Reporting:**

- Standard 23 – Clarified the required information to be included on the certificate of completion.
- S23-02 – Reorganized the paragraph on certificate issuance for simultaneous delivery of Group Live and Group Internet Based programs to specify first the requirements of the respective delivery methods that must be met. Then, if those requirements are met, how to issue the certificates of completion to all program participants.
- S24-04 – Requirement for documentation to be maintained by a CPE program sponsor of a Group Internet Based program was added for consistency with the other instructional delivery methods included in the Standards.