

Dear Senators VANORDEN, Bjerke, Wintrow, and
Representatives VANDER WOUDE, Erickson, Rubel:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the
Division of Occupational and Professional Licenses - Board of Examiners of Residential Care Facility
Administrators:

IDAPA 24.19.01 - Rules of the Board of Examiners of Residential Care Facility Administrators
(Chapter Repeal)-Proposed Rule (Docket No. 24-1901-2501).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the
cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research
and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative
Services. The final date to call a meeting on the enclosed rules is no later than 11/24/2025. If a meeting is
called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis
from Legislative Services. The final date to hold a meeting on the enclosed rules is 12/22/2025.

The germane joint subcommittee may request a statement of economic impact with respect to a
proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement,
and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has
been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the
memorandum attached below.



Terri Kondeff
Director

Legislative Services Office

Idaho State Legislature

Serving Idaho's Citizen Legislature

MEMORANDUM

TO: Rules Review Subcommittee of the Senate Health & Welfare Committee and the House Health & Welfare Committee

FROM: Division Manager - Matt Drake

DATE: November 5, 2025

SUBJECT: Division of Occupational and Professional Licenses - Board of Examiners of Residential Care Facility Administrators

IDAPA 24.19.01 - Rules of the Board of Examiners of Residential Care Facility Administrators (Chapter Repeal)-Proposed Rule (Docket No. 24-1901-2501)

Summary and Stated Reasons for the Rule

The Division of Occupational and Professional Licenses - Board of Examiners of Residential Care Facility Administrators - submits Notice of Rulemaking via Docket No. 24-1901-2501. This is a reorganization of the Division of Occupational and Professional Licenses to merge two (2) Boards to create a newly established Board of Long Term Care Administrators pursuant to H.B. 28 of 2025. The Division states the substance of the Board rules in this chapter will be moved into a new chapter of rules for the merged Board. Rules that were contained in IDAPA 24.09.01 and 24.19.01 are being combined into what is proposed to be entitled IDAPA 24.41.01 - Rules of the Long Term Care Administrators Board.

Negotiated Rulemaking / Fiscal Impact

Negotiated rulemaking was not conducted for Docket No. 24-1901-2501. The Division notes that it did conduct negotiated rulemaking for Docket No. 24-4101-2501 regarding the creation of the new merged rules chapter. There is no anticipated fiscal impact because of this rulemaking.

Statutory Authority

This rulemaking appears to be within the statutory authority granted to the Division pursuant to Sections 54-1605 and 54-1604, Idaho Code.

cc: Division of Occupational and Professional Licenses - Board of Examiners of Residential Care Facility Administrators
Ryan Bernard

*** PLEASE NOTE ***

Paul Headlee, Deputy Director Matt Drake, Manager Keith Bybee, Manager April Renfro, Manager Norma Clark, Manager
Legislative Services Office Research & Legislation Budget & Policy Analysis Legislative Audits Information Technology

Statehouse, P.O. Box 83720
Boise, Idaho 83720-0054

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legislature.idaho.gov

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.

IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

24.19.01 – RULES OF THE BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY ADMINISTRATORS

DOCKET NO. 24-1901-2501 (CHAPTER REPEAL)

NOTICE OF RULEMAKING – PROPOSED RULE

AUTHORITY: In compliance with [Section 67-5221\(1\)](#), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to [Section 54-1605\(2\)](#) and (4), Idaho Code.

PUBLIC HEARING SCHEDULE: Public hearing(s) concerning this rulemaking will be scheduled if requested in writing by twenty-five (25) persons, a political subdivision, or an agency, not later than October 15, 2025.

The hearing site(s) will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

This chapter is proposed to be repealed and replaced with Docket No. 24-4101-2501. [2025 HB 28](#) merged two Boards within DOPL to create the newly established Board of Long-Term Care Administrators. This rulemaking will merge the substance of the predecessor Board rules, approved by the Legislature in 2025, into a new chapter of rules for the merged Board. As such, the chapters of 24.09.01 and 24.19.01 are consolidated into what is proposed to be entitled IDAPA 24.41.01 – Rules of the Long-Term Care Administrators Board.

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state General Fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking:

No fiscal impact on the state General Fund will occur as a result of these changes.

NEGOTIATED RULEMAKING: Pursuant to [Section 67-5220\(2\)](#), Idaho Code, separate negotiated rulemaking was not conducted because negotiated rulemaking was held for Docket No. 24-4101-2501 regarding the creation of the new merged rules chapter.

INCORPORATION BY REFERENCE: Pursuant to [Section 67-5229\(2\)\(a\)](#), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: N/A.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, contact Kolby Reddish, Chief Legal Counsel, at (208) 577-2519.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before October, 22, 2025.

DATE this 28th day of August, 2025.

Kolby K. Reddish
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IDAPA 24.19.01 IS PROPOSED TO BE REPEALED IN ITS ENTIRETY.