

Dear Senators FOREMAN, Lenney, Ward-Engelking, and
Representatives CLOW, Redman, Berch:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the
Division of Occupational and Professional Licenses - Idaho State Contractors Board:
IDAPA 24.21.01 - Rules of the Idaho State Contractors Board (Fee Rule)-Proposed Rule (Docket
No. 24-2101-2501).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the
cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research
and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative
Services. The final date to call a meeting on the enclosed rules is no later than 11/24/2025. If a meeting is
called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis
from Legislative Services. The final date to hold a meeting on the enclosed rules is 12/22/2025.

The germane joint subcommittee may request a statement of economic impact with respect to a
proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement,
and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has
been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the
memorandum attached below.



Terri Kondeff
Director

Legislative Services Office

Idaho State Legislature

Serving Idaho's Citizen Legislature

MEMORANDUM

TO: Rules Review Subcommittee of the Senate Commerce & Human Resources Committee and the House Business Committee
FROM: Division Manager - Matt Drake
DATE: November 5, 2025
SUBJECT: Division of Occupational and Professional Licenses - Idaho State Contractors Board

IDAPA 24.21.01 - Rules of the Idaho State Contractors Board (Fee Rule)-Proposed Rule (Docket No. 24-2101-2501)

Summary and Stated Reasons for the Rule

The Division of Occupational and Professional Licenses - Idaho State Contractors Board - submits Notice of Rulemaking regarding the Rules of the Idaho State Contractors Board. The Division states that the purpose of the rulemaking is to increase the current fees between 10 percent (10%) and twenty percent (20%). The Division states that the fee increases will ensure the sustainability of the State Contractors Board pursuant to the cash balance requirements of section 67-2608(3), Idaho Code. The proposed rule also provides that annual fees may be aggregated for biennial licensure.

Negotiated Rulemaking / Fiscal Impact

Negotiated rulemaking was conducted. The rulemaking is not anticipated to have an impact on the state General Fund. However, the rule does increase the fees as shown in the fee table. The Division expects the additional revenue will begin to address cash balances that have fallen below thirty percent (30%) of the Board's five year rolling average of expenditures.

Statutory Authority

The rulemaking appears to be within the statutory authority granted to the Division pursuant to Sections 54-5206, 54-5207, 54-5210, 54-5211, 67-2604, and 67-2614, Idaho Code.

cc: Division of Occupational and Professional Licenses - Idaho State Contractors Board
Ryan Bernard

***** PLEASE NOTE *****

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.

Paul Headlee, Deputy Director Matt Drake, Manager Keith Bybee, Manager April Renfro, Manager Norma Clark, Manager
Legislative Services Office Research & Legislation Budget & Policy Analysis Legislative Audits Information Technology

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IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

24.21.01 – RULES OF THE IDAHO STATE CONTRACTORS BOARD

DOCKET NO. 24-2101-2501 (FEE RULE)

NOTICE OF RULEMAKING – PROPOSED RULE

AUTHORITY: In compliance with [Section 67-5221\(1\)](#), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to [Section 67-2604\(1\)\(g\)](#), Idaho Code, and [Section 54-5206\(1\)](#), Idaho Code.

PUBLIC HEARING SCHEDULE: Public hearing(s) concerning this rulemaking will be scheduled if requested in writing by twenty-five (25) persons, a political subdivision, or an agency, not later than October 15, 2025.

The hearing site(s) will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

An amendment to Rule 400 regarding a potential increase in fees to ensure the sustainability of the State Contractors Board.

FEE SUMMARY: The following is a specific description of the fee or charge imposed or increased:

The increase in fees is between ten (10) and twenty (20) percent of the current fee. Fee authorized by [Section 54-5207\(1\)](#), Idaho Code. This is to comply with the cash balance requirements of [Section 67-2608\(3\)](#), Idaho Code.

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state General Fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking:

No fiscal impact on the state General Fund will occur as a result of these changes.

NEGOTIATED RULEMAKING: Pursuant to [Section 67-5220\(1\)](#), Idaho Code, negotiated rulemaking was conducted. The Notice of Intent to Promulgate Rules - Negotiated Rulemaking was published in the May 7, 2025 Idaho Administrative Bulletin, [Vol. 25-5, Pages 60–61](#).

INCORPORATION BY REFERENCE: Pursuant to [Section 67-5229\(2\)\(a\)](#), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: N/A.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, contact Kolby Reddish, Chief Legal Counsel, at (208) 577-2519.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before October, 22, 2025.

DATED this 13th day of August, 2025.

Kolby K. Reddish
Chief Legal Counsel
11341 W. Chinden Blvd., Bldg. 4
Boise, ID 83714
Phone: (208) 577-2519
Email: kolby.reddish@dopl.idaho.gov

THE FOLLOWING IS THE PROPOSED TEXT OF FEE DOCKET NO. 24-2101-2501
(Only Those Sections With Amendments Are Shown.)

24.21.01 – RULES OF THE IDAHO STATE CONTRACTORS BOARD

400. FEES.

Annual fees may be aggregated for biennial licensure.

FEE TYPE	AMOUNT (Not to Exceed)
Application (includes original registration)	\$5060
Reciprocal	\$5060
Renewal	\$5060
Reinstatement	\$3540
Inactive	\$0
Inactive to Active License	The difference between the inactive fee and active license renewal fee

~~(7-1-25)~~()

PROPOSED RULE COST/BENEFIT ANALYSIS

Section 67-5223(3), Idaho Code, requires the preparation of an economic impact statement for all proposed rules imposing or increasing fees or charges. This cost/benefit analysis, which must be filed with the proposed rule, must include the reasonably estimated costs to the agency to implement the rule and the reasonably estimated costs to be borne by citizens, or the private sector, or both.

Department or Agency: IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

Agency Contact: Kolby Reddish **Phone:** (208) 577-2519

Date: August 13, 2025

IDAPA, Chapter and Title Number and Chapter Name:

24.21.01 – RULES OF THE IDAHO STATE CONTRACTORS BOARD

Fee Rule Status: X **Proposed** **Temporary**

Rulemaking Docket Number: 24-2101-2501

STATEMENT OF ECONOMIC IMPACT: