

Dear Senators VANORDEN, Bjerke, Wintrow, and  
Representatives VANDER WOUDE, Erickson, Rubel:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the Division of Occupational and Professional Licenses - Nursing, Board of:  
IDAPA 24.34.01 - Rules of the Idaho Board of Nursing-Proposed Rule (Docket No. 24-3401-2501).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative Services. The final date to call a meeting on the enclosed rules is no later than 12/12/2025. If a meeting is called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis from Legislative Services. The final date to hold a meeting on the enclosed rules is 01/09/2026.

The germane joint subcommittee may request a statement of economic impact with respect to a proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement, and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the memorandum attached below.



**Terri Kondeff**  
Director

# Legislative Services Office

## Idaho State Legislature

*Serving Idaho's Citizen Legislature*

### MEMORANDUM

**TO:** Rules Review Subcommittee of the Senate Health & Welfare Committee and the House Health & Welfare Committee  
**FROM:** Division Manager - Matt Drake  
**DATE:** November 25, 2025  
**SUBJECT:** Division of Occupational and Professional Licenses - Nursing, Board of

IDAPA 24.34.01 - Rules of the Idaho Board of Nursing-Proposed Rule (Docket No. 24-3401-2501)

#### **Summary and Stated Reasons for the Rule**

The Division of Occupational and Professional Licenses - Idaho Board of Nursing - submits Notice of Rulemaking regarding the Rules of the Idaho Board of Nursing. The proposed rule adjust the fee table to implement "not more than" language with respect to fee amounts. The Division states that the "not more than" language allows the board flexibility to reduce fees. The Division states that there are no newly imposed or increased fees as a consequence of this rule change. It is noted that the rule revises terminology from "records verification fee" to "reinstatement fee" but that the associated fee amount remains the same.

#### **Negotiated Rulemaking / Fiscal Impact**

The Division states that negotiated rulemaking was not conducted because the Division wanted to provide immediate relief to the regulated community. The Division states that there is no anticipated impact on the state general fund as a result of this rulemaking

#### **Statutory Authority**

The rulemaking appears to be authorized pursuant to sections 54-1404, 54-1406A, 54-1407, 54-1408, 54-1409, 54-1411, and 67-2604, Idaho Code.

cc: Division of Occupational and Professional Licenses - Nursing, Board of  
Ryan Bernard

#### **\*\*\* PLEASE NOTE \*\*\***

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.

Paul Headlee, Deputy Director    Matt Drake, Manager    Keith Bybee, Manager    April Renfro, Manager    Norma Clark, Manager  
Legislative Services Office    Research & Legislation    Budget & Policy Analysis    Legislative Audits    Information Technology

Statehouse, P.O. Box 83720  
Boise, Idaho 83720-0054

Tel: 208-334-2475  
legislature.idaho.gov

# IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

## 24.34.01 – RULES OF THE IDAHO BOARD OF NURSING

DOCKET NO. 24-3401-2501

### NOTICE OF RULEMAKING – PROPOSED RULE

**AUTHORITY:** In compliance with [Section 67-5221\(1\)](#), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to [Section 67-2604](#), Idaho Code.

**PUBLIC HEARING SCHEDULE:** A public hearing concerning this rulemaking will be held as follows:

24.34.01 – Rules Of The Idaho Board Of Nursing
<p style="text-align: center;"><b>Wednesday, November 12, 2025</b> <b>9:30 a.m. (MT)</b></p> <p style="text-align: center;"><b>Attend via Microsoft Teams: <a href="#">Link</a></b> <b>Meeting Number (Access Code): 269 319 693 616 9</b> <b>Meeting password: ns9Xb3tH</b></p> <p style="text-align: center;"><b>Attend in person at:</b> <b>Division of Occupational and Professional Licenses</b> <b>EagleRock Room, Chinden Campus</b> <b>11341 W. Chinden Blvd., Bldg. 4</b> <b>Boise, ID 83714</b></p>

The hearing site(s) will be accessible to persons with disabilities. Requests for accommodation must be made not later than five (5) days prior to the hearing, to the agency address below.

**DESCRIPTIVE SUMMARY:** The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

This rulemaking seeks to make final certain amendments to the fee table made through temporary rulemaking earlier this year published in the January 1, 2025 Idaho Administrative Bulletin, [Vol. 25-1, Pages 74-75](#). The rulemaking adds language to the fee table that allows the Board of Nursing greater capability to reduce fees temporarily to address the Board's existing cash balances and to lower costs for licensees.

**FEE SUMMARY:** The following is a specific description of the fee or charge imposed or increased:

There are no newly imposed or increased fees in this rule change. Instead, this rulemaking seeks to make final increased capability of the Board to temporarily reduce fees if necessary.

**FISCAL IMPACT:** The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year resulting from this rulemaking:

No fiscal impact on the state general fund will occur as a result of these changes.

**NEGOTIATED RULEMAKING:** Pursuant to [Section 67-5220\(1\)](#) and [67-5221\(1\)\(j\)](#), Idaho Code, negotiated rulemaking was not conducted because DOPL wanted to provide immediate relief to the regulated community by adopting a temporary rule that mirrors the fee reduction in this proposed rule. The Notice of Rulemaking – Adoption of Temporary Rule was published in the January 1, 2025 Idaho Administrative Bulletin, [Vol. 25-1, Pages 74-75](#). Any stakeholder input and all public comments submitted at the scheduled public hearing will be considered.

**INCORPORATION BY REFERENCE:** Pursuant to [Section 67-5229\(2\)\(a\)](#), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: N/A.

**ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS:** For assistance on technical questions concerning the proposed rule, contact Kolby Reddish, Chief Legal Counsel, at (208) 817-6126.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before November 26, 2025.

DATED this 17th day of October, 2025.

Kolby K. Reddish  
Chief Legal Counsel  
11341 W. Chinden Blvd., Bldg. #4  
Boise, ID 83714  
Phone: (208) 817-6126  
Email: [kolby.reddish@dopl.idaho.gov](mailto:kolby.reddish@dopl.idaho.gov)

**THE FOLLOWING IS THE PROPOSED TEXT OF DOCKET NO. 24-3401-2501**  
**(Only Those Sections With Amendments Are Shown.)**

**24.34.01 – RULES OF THE IDAHO BOARD OF NURSING**

**400. INITIAL LICENSE, RENEWAL AND REINSTATEMENT FEES.**

**01. Assessed Fees.** Fees will be assessed for issuance, renewal of licensure or for reinstatement of a lapsed, disciplined, limited, or emeritus license. Fees are due at the time of submission. Any person submitting the renewal application and fee dated later than August 31 is considered delinquent, and the license lapsed and therefore invalid:

Initial Licensure, Renewal & Reinstatement Fees				
	Registered Nurse	Practical Nurse	Advanced Practice Nurse	Medication Assistant - Certified
Temporary License Fee	<u>Not more than</u> \$25	<u>Not more than</u> \$25	<u>Not more than</u> \$25	
Initial Application Fee			<u>Not more than</u> \$90	
License by Exam Fee	<u>Not more than</u> \$90	<u>Not more than</u> \$75	<u>Not more than</u> \$90	
License by Endorsement	<u>Not more than</u> \$110	<u>Not more than</u> \$110		
License Renewal	<u>Not more than</u> \$90	<u>Not more than</u> \$90	<u>Not more than</u> \$90	<u>Not more than</u> \$35
Expiration Date	Aug 31-odd years	Aug 31-even years	Aug 31-odd years	Aug 31-even years

~~(3-28-23)~~( )

02. **Reinstatement Fee.** Nurses requesting reinstatement of a lapsed, disciplined, or restricted license, or reinstatement of an emeritus license to active status, will be assessed the ~~records verification and renewal fees~~ thirty-five dollar (\$35) reinstatement fee provided for in Section 67-2614(9), Idaho Code, in addition to renewal fees. (3-28-23)()

03. ~~Other Fees.~~

Records Verification Fee	\$35
--------------------------	------

(3-28-23)