

Dear Senators Foreman, Lenney, Ward-Engelking, and
Representatives Redman, Harris, Berch:

The Legislative Services Office, Research and Legislation, has received the enclosed rules of the
Division of Occupational and Professional Licenses - Board of Architects and Landscape Architects:
IDAPA 24.01.01 - Rules of the Board of Architects and Landscape Architects (Fee Rule)-Proposed
Rule (Docket No. 24-0101-2601).

Pursuant to Section 67-454, Idaho Code, a meeting on the enclosed rules may be called by the
cochairmen or by two (2) or more members of the subcommittee giving oral or written notice to Research
and Legislation no later than fourteen (14) days after receipt of the rules' analysis from Legislative
Services. The final date to call a meeting on the enclosed rules is no later than 09/21/2026. If a meeting is
called, the subcommittee must hold the meeting within forty-two (42) days of receipt of the rules' analysis
from Legislative Services. The final date to hold a meeting on the enclosed rules is 10/19/2026.

The germane joint subcommittee may request a statement of economic impact with respect to a
proposed rule by notifying Research and Legislation. There is no time limit on requesting this statement,
and it may be requested whether or not a meeting on the proposed rule is called or after a meeting has
been held.

To notify Research and Legislation, call 334-4854, or send a written request to the address on the
memorandum attached below.



Terri Kondeff
Director

Legislative Services Office

Idaho State Legislature

Serving Idaho's Citizen Legislature

MEMORANDUM

TO: Rules Review Subcommittee of the Senate Commerce & Human Resources Committee and the House Business Committee

FROM: Division Manager - Matt Drake

DATE: September 03, 2026

SUBJECT: Division of Occupational and Professional Licenses - Board of Architects and Landscape Architects

IDAPA 24.01.01 - Rules of the Board of Architects and Landscape Architects (Fee Rule)-Proposed Rule (Docket No. 24-0101-2601)

Summary and Stated Reasons for the Rule

The Idaho Division of Occupational and Professional Licenses (DOPL) submits Notice of Rulemaking regarding the Rules of the Board of Architects and Landscape Architects. During the 2026 session, the Legislature passed HB 790, which allows certified interior designers to sign and seal technical submissions for nonstructural or nonseismic interior projects and establishes a certification required only of interior designers who engage in that practice. The proposed rule expands the chapter's scope to certified interior designers and establishes standards governing their seals, signatures, documents, professional scope, and use of expired, suspended, or revoked credentials, including a requirement that a designer discontinue seal use upon losing active national certification. A fee structure for the certification is also provided, with fees not to exceed \$75 for application, \$125 annually, and \$35 for reinstatement, matching the existing landscape architect fee ceilings.

Negotiated Rulemaking / Fiscal Impact

Negotiated rulemaking was conducted. No fiscal impact is anticipated on the state general fund.

Statutory Authority

The rulemaking appears to be within the statutory authority granted in Sections 54-306(8)(e), 54-308(1), and 54-313, Idaho Code.

cc: Division of Occupational and Professional Licenses - Board of Architectural Examiners
Ryan Bernard

*** PLEASE NOTE ***

Paul Headlee, Deputy Director Legislative Services Office	Matt Drake, Manager Research & Legislation	Keith Bybee, Manager Budget & Policy Analysis	April Renfro, Manager Legislative Audits	Norma Clark, Manager Information Technology
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Statehouse, P.O. Box 83720
Boise, Idaho 83720-0054

Tel: 208-334-2475
legislature.idaho.gov

Per the Idaho Constitution, all administrative rules may be reviewed by the Legislature during the next legislative session. The Legislature has 3 options with this rulemaking docket: **1)** Approve the docket in its entirety; **2)** Reject the docket in its entirety; or **3)** Reject the docket in part.

IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

24.01.01 – RULES OF THE BOARD OF ARCHITECTS AND LANDSCAPE ARCHITECTS

DOCKET NO. 24-0101-2601 (FEE RULE)

NOTICE OF RULEMAKING – PROPOSED RULE

AUTHORITY: In compliance with Section [67-5221\(1\)](#), Idaho Code, notice is hereby given that this agency has initiated proposed rulemaking procedures. The action is authorized pursuant to Section [54-308\(2\)](#), Idaho Code.

PUBLIC HEARING SCHEDULE: A public hearing concerning this rulemaking will be held as follows. Additional meetings may be scheduled and will be posted on the DOPL website (<https://dopl.idaho.gov/calendar/>) and <https://townhall.idaho.gov>.

Thursday, August 13, 2026 11:00 a.m. (MT)
In person: Thunderbolt Conference Room Division of Occupational and Professional Licenses 11341 W. Chinden Blvd., Bldg. 4 Boise, ID 83714 Virtual Webex Meeting Link Meeting Number: 2861 004 8573 Password: BGm3MuTP6U6

Rulemaking meetings will be held in person and via web conferencing to provide a rulemaking platform that enables broad participation by stakeholders from across the state and minimize travel for stakeholders. The meeting site(s) will be accessible to persons with disabilities, if needed. Requests for accommodation must be made not later than five (5) days prior to the meeting to the agency address below.

DESCRIPTIVE SUMMARY: The following is a nontechnical explanation of the substance and purpose of the proposed rulemaking:

This rulemaking explores adding a certification fee and Seal language for Certified Interior Designers. In 2026, the Idaho Legislature passed [HB 790](#), which created a certification for interior designers and authorized the Board to promulgate rules for the administration of the certification. The certification fee will help pay for the administration costs of the new program.

FEE SUMMARY: The following is a specific description of the fee or charge imposed or increased:

This proposed rule will add a new fee for the administrability of the Certification for Interior Designers as required by 2026's [HB 790](#), and as authorized per Section [54-306\(8\)\(e\)](#), Idaho Code. The Board's selected fee amount will match the licensing fees of Landscape Architects whose practice is also governed under IDAPA 24.01.01, Rules of the Board of Architects and Landscape Architects.

FISCAL IMPACT: The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year as a result of this rulemaking:

No fiscal impact on the state general fund will occur as a result of these changes.

NEGOTIATED RULEMAKING: Pursuant to Section [67-5220\(1\)](#), Idaho Code, negotiated rulemaking was conducted. The Notice of Intent to Promulgate Rules - Negotiated Rulemaking was published in the May 6, 2026 Idaho Administrative Bulletin, [Vol 26-5, Pages 13-14](#).

INCORPORATION BY REFERENCE: Pursuant to Section [67-5229\(2\)\(a\)](#), Idaho Code, the following is a brief synopsis of why the materials cited are being incorporated by reference into this rule: N/A.

ASSISTANCE ON TECHNICAL QUESTIONS, SUBMISSION OF WRITTEN COMMENTS: For assistance on technical questions concerning the proposed rule, contact Ryan Bernard, Legislative & Regulatory Affairs Chief, at (775) 870-7926. Materials pertaining to this rulemaking, including any available preliminary rule drafts, can be found on the DOPL website at the following web address: <https://dopl.idaho.gov/rulemaking/>.

Anyone may submit written comments regarding this proposed rulemaking. All written comments must be directed to the undersigned and must be delivered on or before August 26, 2026.

DATED this 1st day of July, 2026.

Ryan Bernard
Legislative and Regulatory Affairs Chief
PO Box 83720
Boise, ID 83720-0063
Phone: (775) 870-7926
Email: ryan.bernard@dopl.idaho.gov

THE FOLLOWING IS THE PROPOSED TEXT OF FEE DOCKET NO. 24-0101-2601
(Only Those Sections With Amendments Are Shown.)

24.01.01 – RULES OF THE BOARD OF ARCHITECTS AND LANDSCAPE ARCHITECTS

001. SCOPE.

These rules govern the practice of architecture ~~and~~ landscape architecture, and certified interior designers in Idaho. (7-1-24)()

(BREAK IN CONTINUITY OF SECTIONS)

200. PRACTICE STANDARDS.

01. Architectural Intern. Only individuals who fall within the Section 54-303(2), Idaho Code, definition of “architectural intern” may represent themselves as an “architectural intern”. (7-1-24)

02. Architecture Firm Name. The firm name may only incorporate the names of individuals who are licensed architects, with the exception that a firm may continue to utilize the name of a retired or deceased formerly-licensed architect if the unlicensed status is clearly disclosed. (7-1-24)

03. Certified Interior Designers. ()

a. Seal. Every certified interior designer shall have a seal approved by the board that contains the name of the certified interior designer, the words “Certified Interior Designer, State of Idaho,” and the Idaho certification number, and such other words or figures as the board may deem necessary and prescribe. ()

i. The seal may be a rubber stamp or an electronically applied seal. Whenever the seal is applied, the certified interior designer's written signature and the date shall be adjacent to or across the seal. The seal, signature and date shall be placed on all final reports, drawings and title pages of specifications, design information, and calculations. Whenever presented to a client or to the public, such documents that are not final and do not contain a seal, signature and date shall be clearly marked as “preliminary,” “draft,” or similar words to distinguish the documents from a finished product. ()

ii. The application of the certified interior designer's seal, signature, and the date shall constitute certification that the work thereon was prepared by such certified interior designer or under the supervision of such certified interior designer. Each plan or drawing sheet shall be sealed and signed by the designer or the designer's agent responsible for each sheet. The principal certified interior designer in charge shall sign and seal the title or first sheet. Copies of electronically produced documents listed in subparagraph (i) of this paragraph that are distributed for informational use, such as for bidding purposes or working copies, may be issued with the designer's seal and a notice that the original document is on file with the designer's signature and date. The words “original signed by:” and “date signed:” shall be placed adjacent to or across the seal of the electronic original. The storage location of the original documents shall also be provided. Only the title page of reports, specifications and like documents need bear the seal and signature of the designer and the date. ()

b. Limit on Scope. Nothing contained herein shall be construed to permit a certified interior designer to practice as a licensed architect, a licensed landscape architect, or a licensed professional engineer as these professions are defined by Idaho Code; provided however, nothing contained herein shall be construed to prevent an interior designer from practicing interior design. ()

c. Lapse in National Certification. A certified interior designer who is out of compliance with the requirements of Section 54-306(8)(c)(ii), Idaho Code, must discontinue use of his seal immediately, regardless of whether an active Idaho certification exists. ()

d. Unlawful Practice. Except as otherwise provided, it shall be unlawful for any person to seal any technical submission, specification, report, or other document with the seal after the certification of the interior designer named therein has expired or has been suspended or revoked, unless the certification has been renewed or reinstated. ()

201. -- 399. (RESERVED)

400. FEES.

01. Architects.

TYPE	AMOUNT (Not to Exceed)
Application	\$25
License	\$50 annually
Reinstatement	\$35

(7-1-24)

02. Landscape Architects.

TYPE	AMOUNT (Not to Exceed)
Application	\$75
License	\$125 annually
Reinstatement	\$35

(7-1-24)

03. Certified Interior Designers.

TYPE	AMOUNT (Not to Exceed)
Application	\$75
License	\$125 annually
Reinstatement	\$35

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PROPOSED RULE COST/BENEFIT ANALYSIS

Section 67-5223(3), Idaho Code, requires the preparation of an economic impact statement for all proposed rules imposing or increasing fees or charges. This cost/benefit analysis, which must be filed with the proposed rule, must include the reasonably estimated costs to the agency to implement the rule and the reasonably estimated costs to be borne by citizens, or the private sector, or both.

Department or Agency: IDAPA 24 – Division of Occupational and Professional Licenses

Agency Contact: Ryan Bernard, Legislative & Regulatory Affairs Chief

Phone: (775) 870-7926

Date: June 30, 2026

IDAPA, Chapter and Title Number and Chapter Name:

24.01.01 – RULES OF THE BOARD OF ARCHITECTS AND LANDSCAPE ARCHITECTS

Fee Rule Status: **Proposed** **Temporary**

Rulemaking Docket Number: 24-0101-2601

STATEMENT OF ECONOMIC IMPACT:

This proposed rule will add a new fee for the administrability of the Certification for Interior Designers as required by 2026's [HB 790](#), and as authorized per [Section 54-306\(8\)\(e\)](#), Idaho Code.

The Board's selected fee amount will match the licensing fees of Landscape Architects whose practice is also governed under IDAPA 24.01.01, Rules of the Board of Architects and Landscape Architects. The proposed fee amount was selected after discussions with stakeholders on what they believe a fair fee would be, while also ensuring the Board will be able to maintain its statutory cash balance requirement and deliver the required services necessary.