



Brand Inspection Division

Base Review

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February 4, 2026

Brand Inspection Division

The Brand Inspection Division provides protection to the livestock industry from losses by theft and illegal slaughter [Statutory Authority: Section 25-1102, Idaho Code].

Organizational Structure

Idaho State Police

Colonel Bill Gardiner

41.42 FTP

0.00 Vacant
as of 11/26/2025

Brand Inspection Division

41.42 FTP

State Brand Inspector
Cody Burlile

Idaho State Police

575.67 FTP

Director's Office
Capitol Protective Services
Investigations
Patrol
Law Enforcement Programs
Support Services
Forensic Services

POST Academy

31.00 FTP

Administrator
Brad Johnson

Racing Commission

3.00 FTP

Five-year Averages

Authorized FTP: **40.62**

Filled FTP Percentage: **96.11%**

Personnel Cost Appropriated: **\$2,997,000**

Percent of PC Spent on PC: **92.56%**

LSO

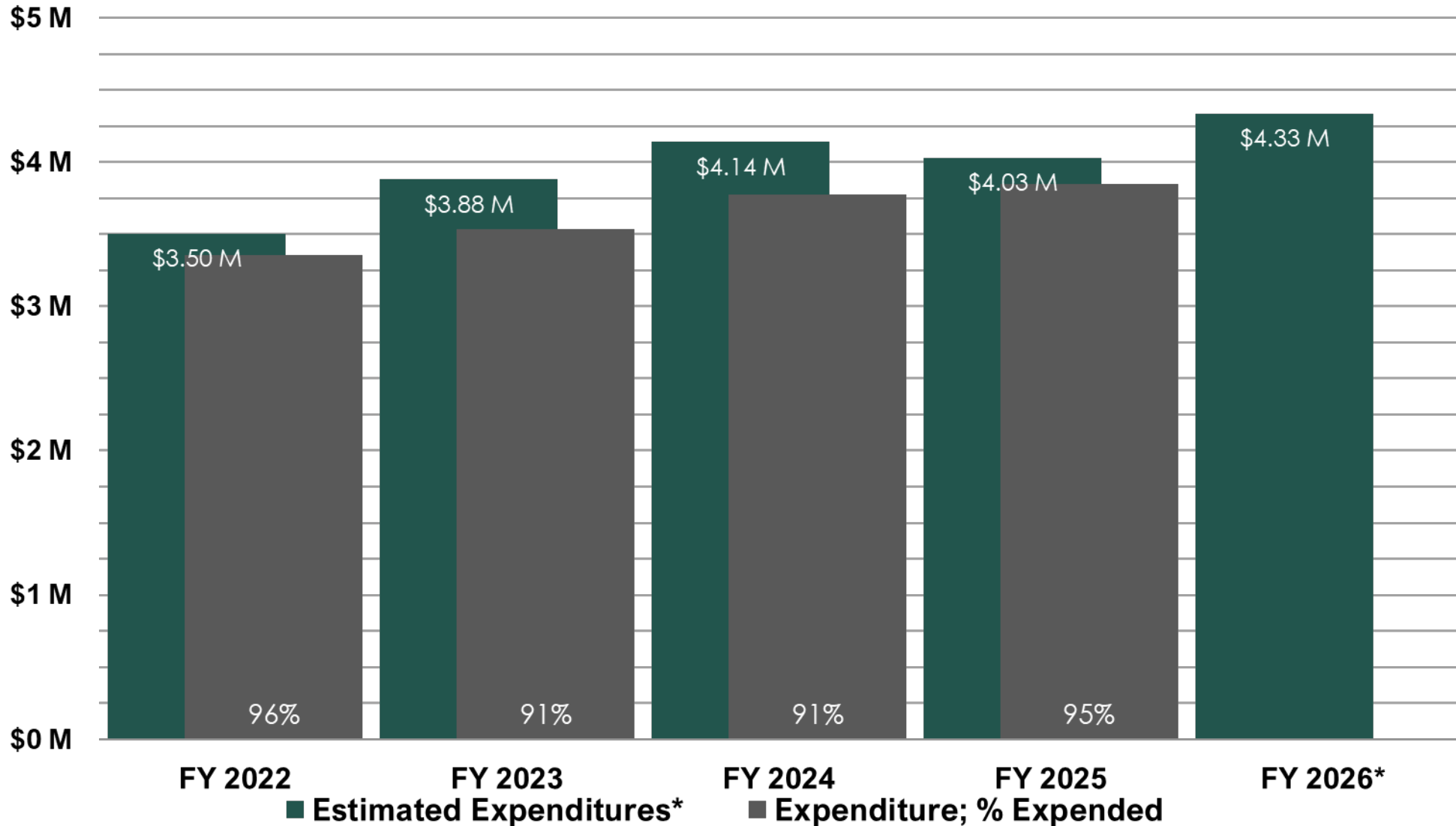
Legislative Services Office



Consolidated Fund Analysis

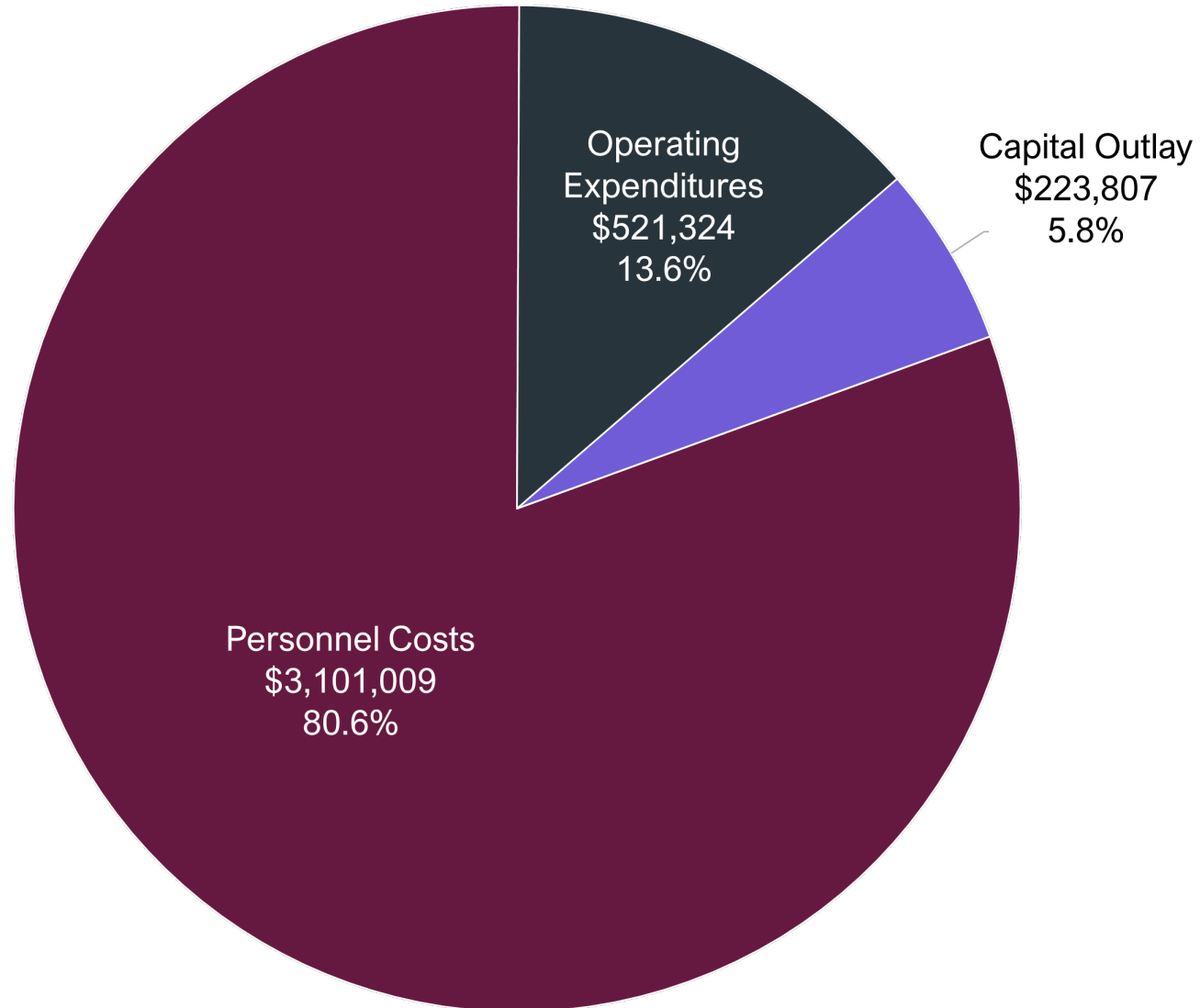
		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Description		Actual	Actual	Actual	Estimate	Estimate
A	Beginning Free Fund Balance	\$ 1,649,800	\$ 2,014,800	\$ 1,875,500	\$ 1,575,900	\$ 1,747,500
B	Receipts and Transfers	\$ 3,365,500	\$ 3,432,800	\$ 3,546,600	\$ 4,246,800	\$ 4,246,800
C*	Cash Expenditures/Agency Request	\$ 3,450,600	\$ 3,658,200	\$ 3,846,200	\$ 4,075,200	\$ 4,243,900
Ending Unobligated Cash Balance		\$ 1,564,700	\$ 1,789,400	\$ 1,575,900	\$ 1,747,500	\$ 1,750,400
*Estimate Based on Request						
	State Brand Board Fund	\$ 187,200	\$ 762,700	\$ 888,300	\$ 604,900	\$ 152,800
	State Brand Board Holding Account	\$ 1,377,500	\$ 1,026,700	\$ 687,600	\$ 1,142,600	\$ 1,597,600
Ending Unobligated Cash Balance		\$ 1,564,700	\$ 1,789,400	\$ 1,575,900	\$ 1,747,500	\$ 1,750,400

Five-Year Estimated and Actual Expenditures



*FY 2026 is Original Appropriation

FY 2025 Expenditures



FY 2025 Budget Enhancements

Ongoing Enhancement Name	Type	Amount
Microsoft 365 Licenses	Enhancement	\$3,600
2% CEC	Enhancement	\$46,900
Total Ongoing Base Change from Enhancements		\$50,500

FY 2026 Budget Enhancements

No Ongoing Enhancements

Onetime Enhancement Name	Type	Amount
Replacement Items	Enhancement	\$282,000
OITS Hardware	Enhancement	\$7,200
Total Onetime Change from Enhancements		\$289,200

FY 2027 Enhancement Request

No Ongoing Enhancements

Onetime Enhancement Name	Type	Amount
Replacement Items	Enhancement	\$288,100
Total Onetime Change from Enhancements		\$288,100

Brand Inspection – Division Summary

Brand Inspection

Analyst: Peterson

Historical Summary

OPERATING BUDGET	FY 2025 Total App	FY 2025 Actual	FY 2026 Approp	FY 2027 Request	FY 2027 Gov Rec
BY FUND CATEGORY					
Dedicated	4,028,300	3,846,100	4,334,800	4,503,500	4,405,100
Percent Change:	0.0%	(4.5%)	12.7%	3.9%	1.6%
BY OBJECT OF EXPENDITURE					
Personnel Costs	3,318,000	3,101,000	3,535,000	3,679,900	3,581,500
Operating Expenditures	525,500	521,300	517,800	550,600	550,600
Capital Outlay	184,800	223,800	282,000	273,000	273,000
Total:	4,028,300	3,846,100	4,334,800	4,503,500	4,405,100
Full-Time Positions (FTP)	41.42	41.42	41.42	40.42	40.42



Please feel free to contact me with
any questions at (208) 334-4749 or
npeterson@LSO.Idaho.gov

Five-Year Base Snapshot

Fiscal Year	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026*
1. Total FTP	40.09	41.09	41.42	41.42	41.42
2. Current Year Base	3,096,500	3,250,700	3,492,000	3,748,500	3,838,700
3. Benefits Costs	8,700	28,500	73,200	(17,600)	46,500
4. Inflationary Adjustments			800		
5. Statewide Cost Allocation	4,400	(12,900)	(10,100)	33,800	(10,100)
6. CEC	45,000	185,500	124,600	23,500	170,500
7. Total Ongoing Maintenance Change	58,100	201,100	188,500	39,700	206,900
8. <i>% Chg from Current Year Base (line 7 / 2)</i>	<i>1.9%</i>	<i>6.2%</i>	<i>5.4%</i>	<i>1.1%</i>	<i>5.4%</i>
9. Ongoing Enhancements	96,100	40,200	68,000	50,500	
10. Total Ongoing Enhancements Change	96,100	40,200	68,000	50,500	0
11. <i>% Chg from Current Year Base (line 10 / 2)</i>	<i>3.1%</i>	<i>1.2%</i>	<i>1.9%</i>	<i>1.3%</i>	<i>0.0%</i>
12. Next Year Base (line 2 + 7 + 10)	3,250,700	3,492,000	3,748,500	3,838,700	4,045,600*
13. Total Base Change (line 12 - 2)	154,200	241,300	256,500	90,200	206,900
14. <i>% Chg from Current Year Base (line 13 / 2)</i>	<i>5.0%</i>	<i>7.4%</i>	<i>7.3%</i>	<i>2.4%</i>	<i>5.4%</i>

*Next Year Base not set. Ongoing Original Appropriation used instead.

Operating Expenditures FY 2021 – FY 2025

Operating Expenditures

Expenditure	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	% of Total
Fuel & Lubricant Costs	\$112,453	\$179,656	\$189,276	\$148,957	\$151,038	29.0%
Repair & Maintenance Supplies	\$38,124	\$64,103	\$64,454	\$49,117	\$88,766	17.0%
Repair & Maintenance Services	\$52,255	\$51,505	\$66,777	\$79,636	\$69,634	13.4%
Insurance	\$36,563	\$39,130	\$34,118	\$21,182	\$56,407	10.8%
Communication Costs	\$40,318	\$41,287	\$42,999	\$38,321	\$43,108	8.3%
Employee Travel Costs	\$7,349	\$28,573	\$21,479	\$27,649	\$20,594	4.0%
Specific Use Supplies	\$8,679	\$5,999	\$8,639	\$14,664	\$18,418	3.5%
Rentals & Operating Leases	\$14,336	\$31,283	\$17,191	\$17,535	\$18,212	3.5%
Administrative Supplies	\$9,061	\$24,664	\$18,864	\$11,763	\$12,984	2.5%
Miscellaneous Expenditures	\$28,116	\$27,385	\$19,286	\$36,204	\$12,546	2.4%
Administrative Services	\$13,381	\$14,634	\$22,046	\$9,564	\$12,052	2.3%
Professional Services	\$5,174	\$6,171	\$5,552	\$10,247	\$5,159	1.0%
Utility Charges	\$1,742	\$3,288	\$4,202	\$4,164	\$4,378	0.8%
Employee Development Costs	\$1,242	\$5,520	\$750	\$1,897	\$4,223	0.8%
Manufacturing & Merchandising Costs					\$3,261	0.6%
General Services	\$27,929	\$8,349	\$4,925	\$4,250	\$2,216	0.4%
Computer Supplies		\$11,480		\$28,534	\$13	0.0%
Computer Services	2759.28	\$2	\$3,071	\$3,372	(\$1,685)	(0.3%)
Total	\$399,482	\$543,029	\$523,629	\$507,058	\$521,324	-

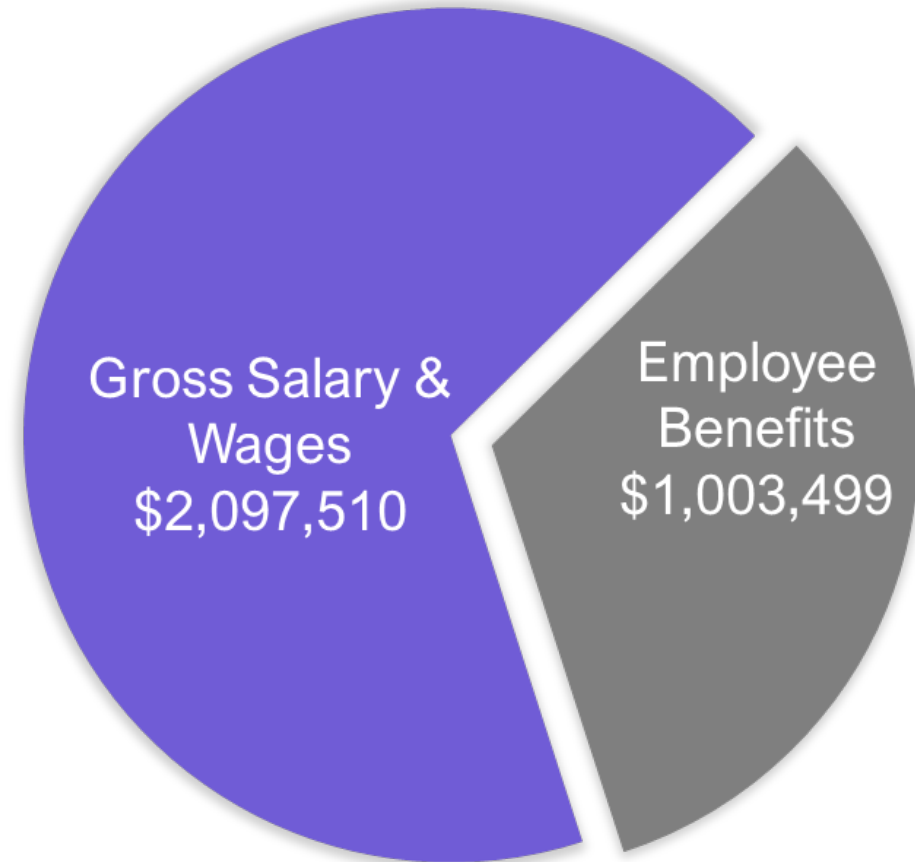
Personnel Cost Breakout – FY 2025

Gross Salary and Wages: \$2,097,510

Employees	\$1,902,964
Temporary Employees	\$194,546

Employee Benefits: \$1,003,499

Other Employee Benefits	\$526,099
Employer Retirement Contribution	\$244,877
Social Security and Medicare	\$152,353
Workers Compensation	\$45,721
DHR	\$34,449



Performance Measure Report

Part II – Performance Measures

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Goal – Complete implementation of the electronic Livestock Brand Inspection software platform						
1. Complete platform development, software implementation and staff training to allow for proficiency with the modernized brand inspection software program.	actual	70%	75%	N/A	N/A	
	target	95%	95%	N/A	N/A	N/A
Goal – Enhance electronic Livestock Brand Inspection Software to include mobile inspection, online/mobile billing and payment, and improved services for brand recording, brand transfers and livestock dealer licensing.						
2. Complete platform development, software implementation and staff training to allow for proficiency with the modernized brand inspection software program.	actual	---	---	21%	40%	
	target	---	---	35%	60%	70%
Goal – Provide prompt service to livestock owners.						
3. Respond to inspection requests from livestock owners within twenty-four (24) hour notice.	actual	98%	97%	N/A	N/A	
	target	96%	100%	N/A	N/A	N/A
Goal – Provide consistent and prompt service when processing brand applications.						
4. Process new brand recording applications with ten (10) business days of receipt.	actual	95%	99%	99%	97%	
	target	92%	100%	100%	100%	100%
Goal – Impound proceeds where ownership of livestock is questionable.						
5. Allocate impounded proceeds to rightful owners.	actual	98%	98%	97.5%	98%	
	target	98%	100%	100%	100%	100%



Agency Funds – Sources and Uses

Fund: State Brand Board Fund (22915)

Source(s):

Moneys collected in this fund are for livestock inspection fees and reimbursements from the Idaho Beef Council, the Idaho Sheep Commission, and the Bureau of Animal Disease and Livestock Control. The brand inspection fee on all cattle shall not exceed \$1.50 per head. The inspection fee on horses, mules and asses shall not exceed \$10 per head. There is a minimum fee set by the Brand Board that shall not exceed \$40 for each brand inspection certificate issued, whether for cattle, horses, mules or asses, or a combination thereof. There is an equine farm service fee not to exceed \$55 for each case a State Brand Inspector must travel from his assigned post to complete and inspection. The minimum fee for brand inspection services at any scheduled livestock auction is \$100 per day. Other fees include \$36 per hour or \$72 per day, whichever is greater, plus mileage costs, if an investigation is necessary to inspect a potential violation. Each duplicate brand certificate is \$10 (§25-1160). The State Brand Inspector is the collection agent for the Idaho Beef Council, the Idaho Horse Board, the Idaho Sheep Commission and the Bureau of Animal Disease and Livestock Control. The State Brand Inspector shall be reimbursed in an amount determined by the Idaho Beef Council (5%), (§25-2907) and the Idaho Horse Board (10%) (§25-2505), and the State Brand Inspector. The Division of Animal Industries is charged an amount to reimburse the State Brand Inspector not to exceed 1-1/4 cents per head (Section 25-232, Idaho Code). Also, transfers are made as needed from the Brand Board Fund Holding account.

Use(s):

The moneys are to be used by the State Brand Board in carrying out the rules and regulations made by the board, and for salaries and wages and other expenses of the office of the State Brand Inspector, the State Brand Board, and its employees (§25-1161).